

**Minutes of a virtual meeting of Luppitt Parish Council held on Tuesday, 1 September 2020 at 8 pm
(A virtual meeting was held to comply with Government restrictions on attending meetings that are currently in place in response to the Coronavirus emergency)**

Present: Cllrs John Thorne (Chairman), Tom Nancarrow (Vice-Chairman), Beth Hooper, Brian Pulman, Michele Turner, David Key (EDDC), and Rosalind Buxton (Parish Clerk)

Apologies: Cllrs Paul Prettejohn, Christine Ryder, Andrew Tucker, Colin Brown (EDDC) and Iain Chubb (EDDC and DCC)

1.1 Receive apologies for absence

Apologies were received as above. Cllr Prettejohn had attempted to join the Zoom call but had not been successful. The clerk will set up a trial run on Zoom for Cllr Prettejohn before the next meeting.

1.2 Minutes of previous meeting

The Minutes of the meeting held on Tuesday, 4 August 2020, were unanimously agreed and signed* as a correct record of that meeting (proposed by Cllr Hooper and seconded by Cllr Nancarrow).

1.3 Declaration of Interest

Cllr Nancarrow declared an interest in item 2.1, the planning application at Higher Moorlands Farm, as he employs one of the applicants.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

20/1125/FUL – Higher Moorlands Farm, Luppitt, EX14 4SY – erection of agricultural barn

There was a general discussion about the siting of the new barn. Cllrs Thorne and Turner agreed to call round and speak to the applicants.

2.2 Decisions

20/1063/FUL – Snooks Farm, Luppitt, EX14 4SB – erection of solar panel arrays – response from EDDC and AONB

The clerk had received a reply from Lisa Turner, the Blackdown Hills AONB Planning Officer, outlining their approach to small scale solar panel arrays. Main considerations would be scale and siting. For any future applications, the Parish Council will ensure that the AONB is consulted so that their input can be incorporated within the Parish Council's comments.

The clerk had received a reply from EDDC to apologise for the fact that the officer's report had stated that the site was not in the AONB. She was assured that EDDC planning officers do know which areas are covered by the AONB and that steps would be taken to ensure that this error did not occur again.

2.2.1 20/1088/FUL – Old Spurtham Farm, New Road, Upton – erection of hay storage barn

Approval – Cllr Key is following up on an aspect of the planning application.

2.2.2 20/1004/FUL – Higher Moorlands Farm, Luppitt, EX14 4SY – construction of two storey side and single storey front and rear extensions – approval with conditions.

2.2.3 19/2689/VAR - Appeal Decision – The Old Post Office, Luppitt, EX14 4RT

Appeal Ref: APP/U1105/D/20/3249068 – the appeal is dismissed.

2.3 Neighbourhood Plan

Cllr Thorne will contact Roger Hicks to see if he would like to attend the October meeting to update Parish Councillors on the progress he has made with the Neighbourhood Plan. The clerk advised that the Government is keen to encourage urban and deprived areas to produce Neighbourhood Plans with grants of £18,000 and free technical advice available. It was noted that EDDC has withdrawn from the Greater Exeter Strategic Plan.

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme - update on Items to Report as follows:

LOCATION	REFERENCE	COMMENT/PROGRESS
Loose kerbstones at Millrise		Cllr Key will continue to follow up as work is unsatisfactory.

Several potholes at the lower part of School Lane towards Ringborough Cross	W201329841	Discussed with and reported to Neighbourhood Highways Officer.
Potholes between Higher Wick and Fortfield houses	W201322757	Clerk to report again.
Ringborough Cross to Coombeshead – potholes and subsidence	W201322761	With contractor for repair. Discussed and reported to Neighbourhood Highways Officer.
Maple Cross to Pound Farm – severe edge of road deterioration both sides	W201329842	Discussed with and reported to Neighbourhood Highways Officer.
Up towards Pound from Maple Cross by bungalow on right-hand side – road has subsided – urgent	W201333782	Work completed
Pothole between bridge on New Road and the two cottages	D203538009	Work completed.
Pothole near Little Shelvin	W201350677	A repair has been undertaken or is due to be undertaken.

3.2 Parish Maintenance

3.2.1 The Mill

Cllrs Thorne, Tucker and Pulman had met the resident to discuss the situation. During the Parish Council meeting, Cllr Tucker rang through with a quote of £780.00 to complete the work necessary. Decision to be carried forward to the next meeting.

3.2.2 Grass cutting

The clerk will follow up with the Neighbourhood Highways Officer.

4.0 FOOTPATHS AND BRIDLEWAYS

4.1 Gateposts at Footpath 17

Cllr Nancarrow has investigated and two new gateposts are needed. The clerk will report to Ros Davies for action.

5.0 ENVIRONMENT/COMMUNITY FACILITIES

5.1 Play area inspection

The inspection of the play area has been carried out and it is rated as a well-kept play area. Cllr Pulman confirmed that the disconnected spring has been replaced. It was agreed that a sign would be placed at the play area outlining Government guidelines on managing Covid-19 risks (proposed by Cllr Nancarrow, seconded by Cllr Turner with all in favour).

5.2 VJ Day 15 August 2020

Cllr Thorne said that the proclamation for peace around the world had been read out and he had rung the Church bell 75 times. About 20 people attended – all observing social distancing. The clerk will print out and laminate a certificate of recognition for taking part.

5.3 Defibrillators

The clerk has to complete and send monthly reports on the two defibrillators to South West Ambulance Service and it was agreed that because of this the clerk should continue to check both defibrillators. The clerk will ask Cllr Tucker to contact the residents who had undertaken to check the defibrillator at Beacon to thank them for their co-operation.

6.0 FINANCE AND ADMINISTRATION

The clerk updated the figures as follows:

6.1	Receipts	None	£
	Account balances at 04.08.20	P3 balance	1,558.28
		Neighbourhood Plan Grant (balance)	310.38

		Luppitt Parish Council	6,864.13
6.2	Cheque payment for approval and signing	M Smith (play area inspection) Zoom (August – by card) TRIP	65.00 14.39 50.00

6.3 Quarterly Check – internal financial control

Cllr Ryder has checked and signed the cash book and reconciliation for the quarter ended June 2020 and confirmed that all is correct.

6.4 Letter from TRIP – update on activities

The clerk had received a funding request and update from TRIP. It was agreed that they continue to provide useful services in difficult times. It was agreed to send a donation of £50.00 (proposed by Cllr Turner, seconded by Cllr Hooper with all in favour). This is in addition to the annual S137 donation of £55.00.

6.5 Parish Council website

From 23 September 2020, all local council websites have to comply with regulations to ensure reasonable adjustments are made to websites so that they are accessible to people with various disabilities. Luppitt Parish Council has an accessibility statement on its website and the clerk will work through the entire website to ensure that all reasonable adjustments are made.

6.6 Parish Council meetings

Some Parish Councillors would welcome a face-to-face meeting but the clerk confirmed that Government and the National Association of Local Councils' current advice is to continue with virtual or remote meetings for the foreseeable future. The situation will be reviewed on a monthly basis.

6.7 Correspondence

Leaflets giving information on a support group for adults experiencing mental health difficulties, called Open Arms East Devon, have been received.

6.8 Clerk's hourly rates

The National Association of Local Councils has negotiated an increase in hourly rates backdated to April 2020. The clerk confirmed that she is satisfied with her present hourly rate.

7.0 CHAIRMAN'S DISCRETION

There were no items.

8.0 QUESTIONS FROM THE PUBLIC

There were no questions and the meeting closed at 9.10 pm.

Dates for next virtual meetings to be held at 8 pm:

Tuesday, 6 October 2020

Tuesday, 3 November 2020

***Minutes will be signed when Parish Council meetings resume.**