

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall
on Tuesday, 3 March 2020 at 8 pm**

Present: Cllrs John Thorne (Chairman), Tom Nancarrow (Vice-Chairman), Paul Prettejohn, Brian Pulman, Andrew Tucker, Michele Turner, David Key (EDDC)

In attendance: Rosalind Buxton (Parish Clerk)

Apologies: Cllrs Christine Ryder, Beth Hooper, Iain Chubb (DCC and EDDC) and Colin Brown (EDDC)

1.1 Receive apologies for absence

Apologies were received as above.

1.2 Minutes of previous meeting

The Minutes of the meeting held on Tuesday, 11 February 2020, were unanimously agreed and signed as a correct record of that meeting with the amendment in item 2.1.1 that Cllr Turner attended the site visit at Dolish Farm, not Cllr Tucker (proposed by Cllr Turner and seconded by Cllr Pulman).

1.3 Declaration of Interest

Cllr Tucker declared an interest in item 2.1, the planning application at Little Shelvin, as he has carried out work there.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

20/0376/FUL – Little Shelvin, Luppitt, EX14 4UF – construction of single storey extension and porch to front

The Parish Council has no objection to this planning application.

2.2 Decisions

None

2.3 Neighbourhood Plan

Cllr Thorne said that Roger Hicks has agreed to continue to work on the Neighbourhood Plan. The Parish Council is grateful to Roger for all his work so far and would like him to continue (proposed by Cllr Tucker, seconded by Cllr Turner with all in favour). Roger has given Cllr Thorne a completed final draft together with a suggested timetable for future steps in the process. It was agreed to have some hard copies (6-12) printed. The clerk will contact printers in Dunkeswell for a price (proposed by Cllr Nancarrow, seconded by Cllr Turner with all in favour). Cllr Turner offered to forward the draft Plan to the printers. The clerk will email the Community Actions to the Parish Councillors for their consideration.

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme - update on Items to Report as follows:

LOCATION	REFERENCE	COMMENT/PROGRESS
Uxford Bridge to Crook Cross	Phil Morgan	A resident has spoken to the NHO who said that he is planning to dig out the ditch and put in a concrete pipe and haunch and will then resurface the road using heavy-duty tarmac.
Salt bin at Tillick	W191284549	Remove this item.
Loose kerbstones	W191279582	Clerk to report again as the loose kerbstones are a dangerous hazard.
Severe potholes at the end of Gully Lane near Jack's House	W201297229	Clerk will take photographs and report again.
Several potholes at the lower part of School Lane towards Ringborough Cross	W201297225	Clerk to report again.
Large pothole from Red Doors towards Mohuns Ottery turning	W201297233	Completed.

Large potholes from Greenlands to Churchland	W201297235	Clerk to report again.
Severe deterioration of road surface past bridge in New Road up to Budgells Farm	W201297240	Cllr Key reported that Upottery Parish Council is dealing with this item – April or May.
Shelf Lane needs brushing	101000952586	Remove this item.
Langford Bridge to Honiton		Cllr Chubb is following up with Combe Raleigh Parish Meeting and will liaise with Cllr Twiss as Langford Bridge is in Honiton ward.
Defective sign at Mathayes	W201314452	Estimated assessment date 18.03.20.
Potholes between Higher Wick and Fortfield houses		Clerk to report.
Pothole half-way between Dumpdon car park and The Linhay		Clerk to report.
Ringborough Cross to Coombeshead – potholes and subsidence		Clerk to report.
Coombeshead to Luppitt Common – potholes and subsidence		Clerk to report

3.2 Parish Maintenance

3.2.1 Road near Whitehall Farm

Completed

3.2.2 Ditch clearing (NHO's response)

The response from the NHO was noted. Landowners have a responsibility to keep their own ditches clear. The Parish Council works hard throughout the year to keep ditches around the parish as clear as possible and it is important that landowners maintain their own ditches at the same time.

3.2.3 Work between Mount Stephens and the telephone exchange (pipe to pipe) will be added to Cllr Tucker's list of work.

4.0 FOOTPATHS AND BRIDLEWAYS

4.1 Footpath 26

There is a rotten waymark on Footpath 26 on the Hillend road just above Snooks.

5.0 ENVIRONMENT/COMMUNITY FACILITIES

5.1 Community Policing Report and Neighbourhood Watch

Recorded crime figures between 1 January and 31 December 2019 are as follows:

Violence with injury – 1

Violence without injury – 4

Burglary non-dwelling – 2

Other theft – 4

Criminal damage – 3

Other offences – 1

PCSO Darren England reports that staffing levels have got better and there is now a new Neighbourhood Sergeant working out of Honiton station covering town and rural Honiton and Axminster. The clerk has registered with the police notification service that covers Devon and Cornwall.

5.2 Confirm date for Annual Parish Meeting

Tuesday, 21 April, has been agreed for the Annual Parish Meeting. The speaker will be James Chubb who is a Countryside manager who looks after nature reserves and open spaces. He is an expert in ecology, biodiversity, open space management and has wide knowledge of these aspects of climate change. There

will be an opportunity to discuss various topics and the Parish Council hopes that as many residents as possible will attend.

6.0 FINANCE AND ADMINISTRATION

The following payments were authorised at the meeting. The clerk updated the figures as follows:

			£
6.1	Receipts	None	
	Account balances at last statement	P3 balance	1,558.28
		Neighbourhood Plan Grant (balance)	2,675.38
	As per bank reconciliation end February	Luppitt Parish Council	7,815.90
6.2	Cheque payment for approval and signing	Footpath Warden	45.00
		Luppitt Village Hall	30.00
		A R Tucker (25% grant funded)	2,136.00
		Devon Communities Together	50.00
		Vision ICT Ltd	150.00

6.3 Appointment of internal auditor

Gavin Brake has agreed to act as internal auditor for another year.

6.4 Correspondence

- Royal Voluntary Service is currently developing a volunteer-led initiative across East Devon to help reduce isolation and loneliness within older people. TRIP is organising a similar initiative so the clerk will put both organisations in touch with each other.
- The clerk read out a letter of thanks from Devon Air Ambulance Trust for the Parish Council's recent S137 donation.
- The clerk has forwarded an email to the Village Hall Management Committee from Devon Communities giving information and advice on the coronavirus.

7.0 CHAIRMAN'S DISCRETION

Cllr Thorne and Cllr Tucker agreed to meet to discuss the water that has risen in the middle of the road at Halsdon Cottages and also between Greenlands and Churchlands.

8.0 QUESTIONS FROM THE PUBLIC

There were no questions and the meeting closed at 9.45 pm.

Dates for next meetings to be held in Luppitt Village Hall at 8 pm:

Tuesday, 7 April 2020

Tuesday, 5 May 2020 (AGM)

ANNUAL PARISH MEETING – Tuesday, 21 April 2020