

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall
on Tuesday, 2 January 2018 at 8 pm**

Present: Cllrs John Thorne (Chairman), Brian Pulman, Andrew Tucker,
In attendance: Rosalind Buxton (Parish Clerk)
Apologies: Cllrs Gavin Brake (Vice-Chairman), David Barlow, Tom Nancarrow, David Key (EDDC)

1.1 Receive apologies for absence

The Chairman opened the meeting by wishing everyone present a happy new year. Apologies were received as above.

1.2 Minutes of previous meeting

The Minutes of the meeting held on Tuesday, 5 December 2017, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Pulman and seconded by Cllr Tucker).

1.3 Declaration of Interest

Cllr Tucker declared an interest in items 3.2 and 3.2.1 as he will be carrying out the work or has carried out the work.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

2.1.1 17/1381/MFUL – construction of manure slurry store lagoon at Higher Wick Farm

EDDC Planning had only allowed 14 days for the Parish Council's response to the updated planning application. Cllr Key had been unable to establish why the normal 21 days allowed for comments had been reduced to 14 days. The Parish Council had studied the latest planning application and had commented online specifying why it was still recommending refusal. The full text is on the website www.luppittparishcouncil.co.uk. The clerk will establish whether or not this planning application has been referred to committee at EDDC

2.1.2 17/2900/FUL – Rolleshayes Farm, Wick, Honiton, EX14 4TY – creation of new window in south east gable at first floor, raise height of existing chimneys at north east and north west gable ends (revised scheme to 17/1330/FUL).

17/2901/LBC – Rolleshayes Farm, Wick, Honiton, EX14 4TY – creation of new window opening and window in south east gable at first floor, raise height of existing chimneys at north east and north west gable ends by adding 900 mm chimney pot, insert additional brick courses to north west gable chimney (revised scheme to 17/1331/LBC)

The Parish Council has no objection and supports these applications.

2.1.3 17/2844/LBC – Shelves Cottage, Luppitt, Honiton, EX14 4SN – single storey extension to side (west) elevation

The Parish Council has no objection and supports this application.

2.2 Neighbourhood Plan

The Chairman advised that he will be meeting Roger Hicks, together with Cllr Brake and the clerk, on Friday, 5 January to review the first draft of the Neighbourhood Plan that Roger Hicks has prepared.

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme - update on Items to Report as follows:

Item Reported	Action	Status
HIGHWAYS	Report all items to NHO (csc.roads@devon.gov.uk)	
Pennythorne Cross to Barn Cross – road subsidence	W17997496 W171026228	Assessment completed 13.04.17 Assessment date 16.08.17
Potholes and severe drop-off at edge of tarmac from Overday Farm towards Gully Lane	W17997499 and W17997501	Assessment completed 18.04.17
Numerous potholes close to	W171006493	Assessment completed 19.05.17

Coombeshead junction towards Ringborough Cross – edge of road deterioration	W171016196 and W171016198	Assessment date 11.07.17
Pothole outside Dolish Farmhouse	W17980514	Completed Springbox at Sparrows Croft still awaiting completion. Work will probably be carried out Jan/Feb.
Several potholes Ringborough Cross to Luppitt Common – road subsidence	W17997507 W171006497 and W171006503 W171016212 Clerk to report again as the road subsidence has become very serious	Assessment completed 18.04.17 Assessment completed 19.05.17 Assessment date 11.07.17
Sharcombe to Mattys Cross – several potholes and general deterioration of road	W17997529 W171016204 Clerk to report again as the road deterioration has become very serious	Assessment completed 18.04.17 Assessment date 11.07.17
Several potholes Beacon to Sharcombe and road deterioration above Shelves	W17997530 W171016209	Assessment completed 18.04.17 Assessment date 11.07.17
Maple Cross to Pound Farm – road subsidence	W17989887 W171016212	Assessment completed 10.04.17 Assessment date 11.07.17
At Robin’s Bungalow and Smithenhayes – road needs reinstating around the drain	W17989895 Clerk has reported to NHO	NHO has marked the area for patching and a drainage channel. Road closure so work will not be carried for a couple of months (from June). Marked area has now been increased.
Uxford Bridge to Crook Cross	Clerk to contact Combe Raleigh clerk to see if any progress has been made with Highways	No progress made to date with Highways by Combe Raleigh clerk Clerk to report from Luppitt PC
Pothole between the houses at Millrise and the cattle grid	W171059008	Assessment date 13.12.17

3.2 Parish Maintenance

Cllr Thorne thanked Cllr Tucker for all his hard work in the parish which has greatly improved the state of the roads around Luppitt.

3.2.1 Repairs to roadside damage near Moorlands Farm road

The clerk reported that the application to the Highways Community Enhancement Fund for 50% of the costs of the road repairs (£980) has been granted. Cllr Tucker has already carried out the work.

3.2.2 Grit Bins

The clerk has established that any request for additional grit bins should be made via the County Councillor representative. The clerk will apply for one additional grit bin to be situated near Lower Moorland lane junction.

3.2.3 Road Warden Scheme

This scheme was discussed. The clerk will establish exactly what is involved with Chapter 8 training and will bring the information to the next meeting. Cllr Pulman remarked on the dirty state of many of the road signs around Luppitt. There seems little hope that this would be carried out by Highways and it is one of the things that volunteers from the parish are encouraged to undertake under the Road Warden Scheme. Cllr Tucker offered in his personal capacity as a parishioner to clean the sign at Ringborough Cross.

4.0 FOOTPATHS AND BRIDLEWAYS

There was no report as Cllr Nancarrow was away.

5.0 ENVIRONMENT/COMMUNITY FACILITIES

5.1 Rural policing arrangements

The clerk has been advised that PCSO 30017 Darren England will now be taking on the role of looking after rural Honiton. PCSO England has worked in the town since the inception of the PCSO role in Honiton. He is a resident of the town and has grown up in the area. The clerk will add his details to the mailing list.

6.0 FINANCE AND ADMINISTRATION

The clerk updated the figures as follows:

		£
6.1	Receipts	None
	Account balances at last statement	
	P3 balance	288.28
	Neighbourhood Plan Grant (balance)	638.17
	As per bank reconciliation end December	
	Luppitt Parish Council	17,164.78
6.2	Cheque payment for approval and signing	
	S137 donations for 2017/18 –	
	TRIP	55.00
	Citizens Advice Bureau	55.00
	Royal British Legion	20.00
	Devon Air Ambulance	100.00
	Luppitt Packet	160.00
	Clerk's remuneration	742.30
	HMRC	0.00
	Clerk's expenses	182.03
	A R Tucker Ltd (Parish Maintenance)	2,062.80

6.3 Projected budget 2018/19

The budget for 2018/19 was discussed in detail. It was agreed to accept the projected budget and to set the precept at £11,000 for 2018/19 (proposed by Cllr Pulman, seconded by Cllr Tucker). Although not present at the meeting, Cllrs Brake and Barlow has expressed their satisfaction with the budget figures and for setting the precept at £11,000.

6.4 Correspondence

Cllr Thorne has received a letter from the Planning Inspectorate regarding footpaths 60, 61 and 62, Luppitt. The written representations procedure will be adopted as it has been before with footpaths 21, Combe Raleigh, and 59, Luppitt.

7.0 Chairman's Discretion

7.1 Seminar

The Chairman advised that he will be attending a seminar on 19 January with Roger Hicks, run by the Campaign to Protect Rural England, entitled New Housing & The Greater Exeter Strategic Plan (GESp).

7.2 Casual Vacancy

The vacancy has been advertised on all three noticeboards and on the Parish Council website for a period of 14 working days excluding bank holidays and weekends. This period expires on 3 January 2018. The clerk was waiting to hear from EDDC whether an election has been requested by 10 electors from the electoral area. If no request is received, the clerk will follow the co-option procedure as set out and details will appear in the Luppitt Packet, on noticeboards and on the Parish Council website.

8.0 Questions from the Public

There were no questions and the meeting closed at 9.40 pm.

Dates for next meetings to be held in Luppitt Village Hall at 8 pm:

Tuesday, 6 February 2018

Tuesday, 6 March 2018

Tuesday, 3 April 2018

Tuesday, 1 May 2018