

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall  
on Tuesday, 3 September 2024 at 8 pm**

**Present:** Cllrs Brian Pulman, Lindsay Hill, Charles Murray, Colin Brown and Yehudi Levine (EDDC)

**In attendance:** Rosalind Buxton (Parish Clerk)

**Apologies:** Cllrs Michele Turner, John Thorne, Paul Prettejohn, Martin Summers, Andrew Tucker and Iain Chubb (DCC)

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**1.1 Receive apologies for absence**

Apologies were received as above. Cllr Pulman took the chair in the absence of Cllrs Turner and Thorne.

**1.2 Minutes of previous meeting**

The Minutes of the meeting held on Tuesday, 6 August 2024, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Hill and seconded by Cllr Murray).

**1.3 Declaration of Interest**

There were no declarations of interest.

**2.0 PLANNING**

**2.1 Applications (for comment, support or objection)**

**2.1.1 23/1770/AGR – Blackenfields Farm, Luppitt, EX14 4UB – erection of a general purpose agricultural building**

The amended plans have been considered by the Parish Council but their original decision has not changed. Comments have been submitted to East Devon District Council. The Parish Council does not support this planning application.

**2.1.2 24/0849/FUL – Stockers Cottage, Wick, EX14 4TY – replacement single storey extension with 2 storey ancillary accommodation and demolition of conservatory**

The Parish Council has no objection to this planning application.

**2.1.3 24/1633/FUL and 24/1634/LBC – Lower Wick, Wick, EX14 4TY – insertion of roof light into rear kitchen extension (retrospective)**

The Parish Council has no objection to this retrospective planning application.

**2.1.4 Barns north of Wick Cross, Wick - Certificate of existing lawfulness for use of land and buildings for a mix of agriculture and steel fabrication, which includes (but is not limited to) fabrication, alterations, welding, repairs, engineering and construction either in respect of existing or new parts, components or otherwise (Use Class B2) industrial use and incidental and ancillary uses**

There was a detailed discussion on this application. The Parish Council is strongly opposed to a Class B2 Use being granted. The clerk will submit the Parish Council's comments to East Devon District Council.

**2.1.5 Enforcement Order at Higher Wick (EDDC)**

Cllr Pulman as acting Chair will sign a letter to EDDC's Chief Executive expressing the Parish Council's concern that the appeal was successful and the enforcement order was quashed because of ambiguous wording by the Enforcement Department.

**2.1.6 24/1708/FUL – Otter View Farm, Luppitt, EX14 4TP – roofing over livestock yard area**

The Parish Council has no objection to this planning application.

**2.1.7 Housing Need Survey**

Parish Councillors approved the letter and questionnaire that will be sent out by Devon Communities Together to residents. **No information provided in the questionnaire will be disclosed to the District or Parish Council.** The clerk will produce posters and Cllrs Pulman and Hill undertook to put these up around the parish. It is hoped that there will be a good response to the survey.

**2.2 Decisions**

There were no decisions.

**2.2 REPORTS**

**2.2.1 Ward Councillor(s)**

Cllrs Brown and Levine had attended a Strategic Planning meeting at EDDC that day. EDDC Cllr Todd Olive has written to explain that there is some urgency in completing the decision-making phase of the site selection process as the Government will be publishing changes to the National Planning Policy Framework (NPPF) shortly. EDDC must publish a completed draft of the Local Plan within one month of the new NPPF being published to ensure that the increased housing numbers are not imposed on EDDC.

**2.2.2 County Councillor**

There was no report.

**3.0 HIGHWAYS AND TRAFFIC**

**3.1 Parish Highways programme**

The Neighbourhood Highway Officer, Kyle Walker, is moving to another role from 23 September. His successor is Ed Polding. The clerk will arrange a meeting with the new NHO when he has settled into his new position.

**3.2 Parish Maintenance**

- Road deterioration by Yarde Lodge.
- Road deterioration by Hillend towards the footpath.

**3.2.1 Road Signs**

Cllr Hill drew attention to some vehicles, eg delivery vans, that are driven at inappropriate speeds through the parish causing danger to pedestrians, small children and horse riders. There was a general discussion about displaying warning signs. The clerk will gather more information for discussion at the next meeting.

**4.0 FOOTPATHS AND BRIDLEWAYS**

Some parts of Footpath 14 are overgrown and the path near Turf House is very wet.

**5.0 ENVIRONMENT/COMMUNITY FACILITIES**

**5.1 Ash dieback at Millrise play area**

Cllr Hill reported that the work had been carried out by Streetscene earlier in the week. Cllr Hill will check the gate for Cllr Pulman.

**6.0 FINANCE AND ADMINISTRATION**

The following payments were authorised at the meeting. The clerk updated the figures as follows:

<b>6.1</b>	<b>Receipts</b>	EDDC – precept	£ 6,400.00
	<b>Account balances at last statement</b>	P3 balance	833.28
	<b>As per bank reconciliation end August</b>	Luppitt Parish Council	7,063.97
<b>6.2</b>	<b>Payments by online banking, card or cheque for approval and signing</b>	Amazon voucher for internal auditor	50.00

**6.3 Parish Council .gov.uk domain**

The clerk has attended webinars explaining the benefits of adopting a .gov.uk domain. Funding towards the transition is available at the moment but is unlikely to continue. Funding will only be considered if the Parish Council uses one of 36 approved registrars. The Parish Council's web provider, Vision ICT, is an approved registrar and this would be an advantage as the clerk has established contacts over the years.

There was discussion on separate email addresses for Parish Councillors. All correspondence relating to Parish and District Council matters would be sent to these email addresses. It is not good practice for Parish Councillors to use their personal email addresses especially, for example, with a Freedom of Information request. The cost of registering the domain name is £125 for the first two years followed by a renewal fee of £65 every two years. Individual mailboxes are charged at £20 per annum. It was agreed that the clerk should progress matters with the domain name and also arrange for each Parish Councillor to have an individual mailbox (proposed by Cllr Murray, seconded by Cllr Hill).

**6.3 Correspondence**

- The clerk will forward Cllr Todd Olive's letter to Parish Councillors.
- An email about an EDDC workshop on tree, hedge and woodlands strategy was noted.

**7.0 CHAIRMAN'S DISCRETION**

There were no items.

**8.0 QUESTIONS FROM THE PUBLIC**

There were no questions and the meeting closed at 9.35 pm.

**Dates for next meetings to be held in Luppitt Village Hall at 8 pm:**

**Tuesday, 8 October 2024 – PLEASE NOTE CHANGED DATE**

**Tuesday, 5 November 2024**

**Tuesday, 3 December 2024**