

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall
on Tuesday, 4 June 2024 at 8 pm**

Present: Cllrs Michele Turner (Chair), Lindsay Hill, Charles Murray, Brian Pulman, Martin Summers, Andrew Tucker, Yehudi Levine (EDDC), Iain Chubb (DCC) and 8 members of the public

In attendance: Rosalind Buxton (Parish Clerk)

Apologies: Cllrs John Thorne (Vice-Chair) and Colin Brown (EDDC)

1.1 Receive apologies for absence

Apologies were received as above. Cllr Turner welcomed all members of the public to the meeting.

1.2 Minutes of previous meeting

The Minutes of the meeting held on Friday, 3 May 2024, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Murray and seconded by Cllr Hill).

1.3 Declaration of Interest

There were no declarations of interest.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

2.1.1 24/0938/AGR – Mohuns Ottery, Luppitt, EX14 4TS – a steel portal framed agricultural building

The Parish Council had raised no objection to a previous planning application (23/0928/FUL) which had been withdrawn. Drawings that had been submitted were sketchy but it seemed that the proposed building was smaller. The Parish Council does not raise any objection to this planning application.

The meeting was then suspended to allow members of the public to comment on the next item.

2.1.2 Enforcement Order at Higher Wick

An agricultural barn is now being used as a steel fabrication workshop. EDDC issued an Enforcement Order as there was no application made for Change of Use. J Y Hooper & Sons have appealed against this Enforcement Order. The applicant attended the meeting together with a number of concerned residents who described in detail how a small ancillary level of welding in a small barn has now grown into a larger business on the site. Large, articulated lorries transporting heavy steel girders are having to negotiate narrow Luppitt lanes. There is also considerable noise that results from the business carried out and Cllr Hill remarked that the noise could be heard clearly at Millrise. Cllr Turner said that there had been 9 planning applications in recent years but that none had mentioned a steel fabrication business being carried out at the farm. The residents were given time to voice their concerns and the applicant was invited to address them. The applicant advised that the hearing date is 13 August 2024. The clerk will establish from EDDC what the next steps are. The expansion of the steel fabrication business is contrary to several policies in the Neighbourhood Plan and the Parish Council will submit comments to the Planning Inspectorate based on this.

The meeting then resumed.

2.1.3 Urbanisation

Cllr Turner explained about urban creep. There are differences of opinion between Parish Councillors as to what is acceptable. The clerk will contact Angela King at EDDC for some guidance and examples of definition used by other local parishes.

2.2 Decisions

There were no decisions.

2.3 REPORTS

2.3.1 Ward Councillor

2.3.2 County Councillor

Signed:

Date:

Minute Book Page No 772

As a General Election has been called, Cllrs Levine and Chubb are restricted in comments they are able to make. Cllr Levine commented on the additional houses that will be built at Cranbrook. Cllr Chubb remarked that the planned devolution deal between Devon County Council and Torbay had not been completed before the Election was called and its future is now in doubt.

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme - update on Items to Report as follows:

The clerk had updated the list of reported potholes with comments from Devon Highways. The clerk will report:

- Severe subsidence by Hillend, 200 yds along the road
- Severe damage to the middle of the road from Jack’s House towards Honiton.

3.1.1 Faulty Road Repairs

Cllr Pulman has pointed out on several occasions that when some road repairs are carried out by the contractors for Devon Highways, the tarmac has covered the gullies so, when it rains, the water runs over the road again causing damage to the road surface. The clerk will report any faulty repairs in future to the Neighbourhood Highway Officer.

3.2 Parish Maintenance

3.2.1 Overhanging Hedges

No reply has been received to the clerk’s latest letter to the Devon Wildlife Trust. Cllr Tucker has provided the clerk with a quote to carry out the work which the clerk will send to Devon Wildlife Trust.

3.2.2 Drainage Project for School Lane

Cllr Tucker will provide the clerk with a quote for the work. The clerk will then apply for funding towards the project.

4.0 FOOTPATHS AND BRIDLEWAYS

Nothing to report.

5.0 ENVIRONMENT/COMMUNITY FACILITIES

5.1 Arrangements for 80th Anniversary of D-Day

Arrangements were finalised for the event on Hartridge on Thursday, 6 June.

6.0 FINANCE AND ADMINISTRATION

The following payments were authorised at the meeting. The clerk updated the figures as follows:

6.1	Receipts	None	£
	Account balances at last statement	P3 balance	833.28
	As per bank reconciliation as at 16.05.2024	Luppitt Parish Council	8,066.71
6.2	Payments by online banking for approval	Community First Trading Ltd	385.65

6.3 Review of Standing Orders, Internal Controls, Risk Assessment and Management Register

All these items were reviewed and accepted unanimously. NALC has issued a new template for Financial Regulations which the clerk will adapt for Luppitt Parish Council and bring to the July meeting for approval.

6.4 Approval of Annual Governance Statement

It was resolved unanimously to accept and approve the Annual Governance Statement for 2023/24. It was signed by Cllr Turner as Chair of the meeting (proposed by Cllr Pulman, seconded by Cllr Tucker).

6.5 Approval of Accounting Statements

It was resolved unanimously to accept and approve the Accounting Statements for 2023/24. It was signed by Cllr Turner as Chair of the meeting (proposed by Cllr Summers, seconded by Cllr Hill).

6.6 Internal Audit Report

The internal auditor was satisfied that the financial systems and controls had been properly carried out and that the final bank reconciliation accurately reflected the year-end balance held in Luppitt Parish Council's bank account. It was agreed that the clerk would purchase a voucher to the value of £50 for the internal auditor.

6.7 Insurance Renewal

The clerk had reviewed the insurance cover. It was agreed to accept the insurance quote and renew the cover (proposed by Cllr Tucker, seconded by Cllr Pulman).

6.8 Correspondence

The clerk had been sent literature by the Liberal Democrat candidate. This was left in the Village Hall for members of the public to see.

7.0 CHAIRMAN'S DISCRETION

There were no items.

8.0 QUESTIONS FROM THE PUBLIC

There were no further questions and the meeting closed at 9.20 pm.

Dates for next meetings to be held in Luppitt Village Hall at 8 pm:

Tuesday, 2 July 2024

Tuesday, 6 August 2024

Tuesday, 3 September 2024