

**Minutes of a Meeting of Luppitt Parish Council held in the Village Hall
on Tuesday, 7 March 2017 at 8 pm**

Present: Cllrs John Thorne, Gavin Brake (Vice-Chairman), David Barlow, Tom Nancarrow, Paul Prettejohn, Brian Pulman, Andrew Tucker, David Key (EDDC), plus one member of the public

In attendance: Rosalind Buxton (Parish Clerk)

Apologies: Cllrs Derek Hooper, Paul Diviani (DCC and EDDC), PCSO Anning 30012

1.1 Receive apologies for absence

Apologies were received as above.

1.2 Minutes of previous meeting

The Minutes of the meeting held on Tuesday, 7 February 2017, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Barlow, seconded by Cllr Nancarrow).

1.3 Declaration of Interest

Cllr Tucker declared an interest in items 3.1.1, 3.2 and 7.0 as he will be carrying out the work.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

Discuss suggestion of putting aggregate at the top of the path by Shelves Cottage

The Parish Council thought this was a good idea and a sensible solution. However, the Parish Council has no power to grant (or deny) permission for this sort of work. This comes under the authority of Highways. The clerk will contact the parishioner concerned and forward the Neighbourhood Highways Officer's details.

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme

Update on Items to Report as follows:

Item Reported	Action	Status
	Report all items to NHO (csc.roads@devon.gov.uk)	
Maple Cross towards Whitehall Farm – 2 m deep drop at the edge of the road. URGENT	Clerk to report as from DB – W16899935	Work almost completed – safety barriers still up
Pennythorne Cross to Barn Cross – road subsidence	W17980499	Assessment completed 28.02.17
Potholes and severe drop-off at edge of tarmac from Overday Farm towards Gully Lane	W17980505	Sent to contractor for investigation or action. Estimated assessment date of 15.03.17
Pothole outside Dolish Farmhouse	W17980514	Assessment completed 28.02.17
Several potholes between Mountstephens and Ringborough Cross	W17980518	Assessment completed 28.02.17
Approaching the north end of Gully Lane from Riggles – numerous potholes	W17980522	Sent to contractor for investigation or action. Estimated assessment date of 15.03.17
Beacon to Mathayes Cross – several potholes and general deterioration of road	W17980525	Assessment completed 28.02.17
Maple Cross to Pound Farm – road subsidence	Clerk to report	New
Tapsterwater to Village Hall – numerous potholes	Clerk to report	New
At Robin's Bungalow and	Clerk to report	New

Smithenhayes – road needs re-instating around the drain		
Beacon to Sharcombe – potholes and subsidence	Clerk to report	New
Between Greenways and Yard Farm entrance - several potholes	Clerk to report	New
From Millrise to the Mill – blocked drain	Clerk to report	New

3.1.1 Highway Community Enhancement Fund

Funding has been secured for Shelves Lane work (£2,000) and Sharcombe path to Hillend (£1,350). Cllr Tucker was congratulated on the excellent work carried out in Shelves Lane. The work on the Sharcombe path to Hillend will be carried out in the next financial year.

The meeting was then suspended to allow Questions from the Public.

A parishioner who has recently bought a property in Luppitt came to introduce himself to the Parish Councillors. He had hoped to bring with him plans that he was intending to submit to the Planning Department at EDDC for the property he plans to have re-built on the plot but he was not yet in a position to do so. He described the type of building he hopes to have erected. The Parish Councillors thanked the parishioner for taking the time to attend the meeting to share his plans and he then left the meeting. The meeting was then resumed.

3.2 Parish Maintenance

A R Tucker Ltd are working through the list of jobs.

3.2.1 Lengthsman

The clerk had forwarded a list of work for the lengthsman to carry out on his visit on 22 and 23 March. The Neighbourhood Highways Officer had replied saying that additional works could not be given to the lengthsman. The clerk had pointed out that this was not additional work but areas which needed attention from the lengthsman. The clerk had asked the NHO for information on who drew up the list of work for the lengthsman but had received no reply. The clerk will follow up with the NHO.

3.2.2 Definitive Map Review – Footpaths 21 Combe Raleigh and 59 Luppitt

The Parish Council has written formally to object to the Modification Order for the above footpaths. The clerk has received assurance from the Definitive Map Review Officer that there is no financial implication for the Parish Council in doing so.

4.0 FOOTPATHS AND BRIDLEWAYS

The clerk confirmed that the P3 forms have been submitted.

5.0 ENVIRONMENT/COMMUNITY FACILITIES

5.1 Community policing report

Two crimes have been committed between 07/02/17 and 06/03/17 – a burglary at a dwelling where paperwork and photos were stolen, and theft of ferreting equipment at another location.

5.2 Electoral Review of East Devon

The clerk had received an email from the Local Government Boundary Commission to say that the electoral arrangements for Luppitt Parish Council will not change because of their recommendations. However, the clerk had noticed on the map issued that Dunkeswell and Otterhead have been linked and will be a two-member ward. Cllr Key said this was designed to achieve a more even distribution as he has five wards (Luppitt, Upottery, Stockland, Cotleigh and Monkton) whereas the Dunkeswell ward member has three wards (Dunkeswell, Combe Raleigh and Sheldon).

5.3 County Council elections

The clerk advised that the elections will be held on 4 May 2017.

5.4 Defibrillators

The clerk advised that applications to British Heart Foundation and to Cllr Diviani's Locality budget have both been successful. The location for the second defibrillator was discussed and the clerk will write to the property owners to ascertain whether or not they would be in agreement. The defibrillator from the British Heart Foundation is due for delivery in 3-4 weeks. The clerk will take advice from South West Ambulance Service on the most appropriate model of defibrillator to purchase with the Locality money and will bring

this information to the next meeting for agreement. Once the defibrillators are in place, the clerk will arrange for training sessions to be held for anyone interested.

5.5 Discuss and decide on application for Luppitt Parish Council to become a Quality Council

The clerk has passed her CiLCA qualification which is one of the requirements to become a Quality Council. The clerk will make further enquiries about the work involved in becoming a Quality Council and the benefits. The Parish Council will then decide whether or not to apply to become a Quality Council.

5.6 Litter Pick

This had been arranged by a parishioner and had been a very successful exercise. The clerk will write on behalf of the Parish Council to Roger Hicks to thank him for his efforts and the time he had spent on organising the different groups.

6.0 FINANCE AND ADMINISTRATION

The clerk updated the figures as follows:

6.1 Receipts		£
Locality funding for defibrillator		1,470.00
Account balances at last statement	P3 balance	872.28
	Neighbourhood Plan Grant (balance)	638.17
As per bank reconciliation end February	Luppitt Parish Council	17,733.59
6.2 Cheque payment for approval and signing	Footpath warden's expenses	45.00
	A R Tucker Ltd – work on Footpath 1	700.80
	A R Tucker Ltd – work on Shelves Lane	3,288.00
	A R Tucker Ltd – further work on Shelves Lane	3,312.00

6.3 Broadband provided by Voneus

A meeting was held in Luppitt Village Hall on 22 February which was very well attended. Voneus are gathering names to enable them to put forward a viable scheme for providing faster Broadband for areas not covered by Gigaclear.

6.4 Correspondence

- A letter from Devon Link-Up providing a safe place scheme for vulnerable people was noted.
- Details of the Greater Exeter Strategic Plan Consultation sent out by EDDC were noted.
- An email from EDDC concerning a hackney cab and private hire licensing policy was noted.

7.0 Chairman's Discretion

Cllr Thorne put forward a suggestion that perhaps a committee could be formed from a small number of councillors with authority to agree to work being carried out under the Parish Maintenance budget between Parish Council meetings. This would allow decisions to be taken more quickly to solve problems. After discussion, it was agreed that this would be a workable scheme with any two councillors (excluding Cllr Tucker). It was proposed by Cllr Brake and seconded by Cllr Barlow that Cllr Pulman would act as co-ordinator and will report to the Parish Council at the monthly meeting. The clerk will keep track of spending against budget and will amend the Standing Orders to reflect the change.

8.0 QUESTIONS FROM THE PUBLIC

There were no further questions and the meeting closed at 10.00 pm.

Dates for next meetings – all to be held in Luppitt Village Hall at 8 pm:

Tuesday, 4 April 2017

Tuesday, 2 May 2017 – Annual General Meeting

Tuesday, 9 May 2017 – Annual Parish Meeting

Tuesday, 6 June 2017

Tuesday, 4 July 2017

Tuesday, 1 August 2017

Tuesday, 5 September 2017

Tuesday, 3 October 2017

Tuesday, 7 November 2017

Tuesday, 5 December 2017

