

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall
on Tuesday, 5 April 2022 at 8 pm**

Present: Cllrs Michele Turner (Vice-Chair), Martin Summers and Andrew Tucker

In attendance: Rosalind Buxton (Parish Clerk)

Apologies: Cllrs John Thorne, Beth Hooper, Paul Prettejohn, Brian Pulman, Christine Ryder, David Key and Colin Brown (EDDC), Iain Chubb (DCC)

1.1 Receive apologies for absence

Apologies were received as above.

1.2 Minutes of previous meeting

The Minutes of the meeting held on Tuesday, 1 March 2022, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Tucker and seconded by Cllr Turner).

1.3 Declaration of Interest

There were no declarations of interest.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

2.1.1 22/0035/FUL - Little Thatch, Beacon, Honiton, EX14 4TT - erection of shed to replace greenhouse, erection of summerhouse, provision of new LPG tank and installation of solar panels on larger shed

The Parish Council has no objection to this planning application.

2.1.2 Site Visit

Cllrs Thorne, Turner, Pulman and the clerk carried out a visit to view the sites suggested by a parishioner for two woodman-style cabins to be used as holiday lets. The first site is very discreet and set amongst woodland. The second site is more open and would probably need more consideration when the planning application is eventually submitted. Both cabins would be approached via an existing farm track. Cllrs Thorne, Turner and Pulman were broadly supportive but would need to see detailed plans before making any recommendations.

2.2 Decisions

21/2977/FUL – Woodhayes Cottage, Shaugh Lane, Luppitt, EX14 4TP – widening of existing carport and conversion of log store into a studio/workshop

Approval with conditions.

2.3 Neighbourhood Plan

The Neighbourhood Plan has reached Regulation 16 stage. EDDC has confirmed that compliance checks have been completed enabling the six-week consultation period to start. Cllr Turner confirmed that the Neighbourhood Plan website has been updated.

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme - update on Items to Report as follows:

Item Reported	Action/Reference	Comments/Progress
Ford Bridge to Shaugh – on the left-hand side of the second bend coming from Ford Bridge, one side of the road has sunk		Clerk to report to NHO
Large pothole mid-way on the left-hand side between Overday and Gully Lane opposite barley field and edge of road deterioration		Completed
Pothole between Newhouse Farm entrance and Greenlands		Report again

Colehill Bridge to Messhayes and Messhayes to Goulds Farm - subsidence		Clerk to report to NHO
Midway between Crook Cross and Combe Raleigh Cross – severe road subsidence on right-hand side		Clerk to report to NHO
Lower Wick Farm to Fortfield – several potholes		Clerk to report
Lower part of Dumpdon Hill to Shaugh - several potholes		Clerk to report
Shaugh junction to Three Horseshoes – serious road deterioration		Clerk to report to NHO
Road deterioration between Pound Lane and Franklyns Farm		Clerk to report to NHO

3.1.1 Future Road Repairs

The clerk will arrange a meeting between the Neighbourhood Highways Officer and Cllrs Thorne and Pulman to discuss some of the road defects listed above and future funding for road repairs.

3.2 Parish Maintenance –

3.2.1 Pothole Repairs

Cllr Tucker has filled several potholes throughout the parish and he was thanked for carrying out this work.

4.0 FOOTPATHS AND BRIDLEWAYS

A parishioner had reported a fault with a gate fastener near Hillend and Cllr Tucker undertook to look at it.

5.0 ENVIRONMENT/COMMUNITY FACILITIES

5.1 Play Area Project

The clerk confirmed that a cheque for £6,278 from the Village Hall Management Committee, towards the play area project, has been received and banked. Two payments have now been made to Earth Wrights Ltd. The Parish Council is claiming back the VAT on the play area project and is, therefore, considered to be the owner of the equipment and is responsible for insurance, inspection and maintenance. Cllr Summers confirmed that Earth Wrights' site manager is visiting the site later in the week and everything appears to be moving forward according to plan.

5.2 Free Trees Project

No trees have arrived so the clerk will follow up.

5.3 Platinum Jubilee Arrangements

The free tree provided by EDDC has been planted on Hartridge near the seat. Various aspects of the planned barbecue, lighting of the beacon (bonfire) and firework display were discussed. A drinks licence for the evening was considered. Cllr Tucker suggested that the clerk should approach the two parishioners who run the very successful pub hub in the village to see whether or not they would be interested in organising this side of things to complement the barbecue.

Previous barbecues and beacon lighting have taken place during winter months and food and drink have been served from trailers. Hopefully, the weather will be better in June and perhaps gazebos or similar could be used instead which would be an improvement.

5.4 Annual Parish Meeting

The clerk will put up a poster on the notice boards to advertise the Annual Parish Meeting which will be held on Tuesday, 3 May 2022, starting at 7 pm.

6.0 FINANCE AND ADMINISTRATION

The following payments were authorised at the meeting. The clerk updated the figures as follows:

			£
6.1	Receipts	Devon County Council	1,000.00
		Village Hall Management Committee	6,278.00
	Account balances at last statement	P3 balance	1,444.28
		Play Area Project (exc VAT)	8,994.77
	As per bank reconciliation end March	Luppitt Parish Council	4,337.88
6.2	Cheque payment for approval and signing	Earth Wrights Ltd (inc VAT)	20,617.20
		Earth Wrights Ltd (inc VAT)	4,304.40
		Jimmy's Fireworks Ltd	540.00
		WEL Medical (defibrillator pad) – paid by card	47.94
		N Hurst (repair of Beacon notice board)	71.69
		Clerk's remuneration (January-March inclusive)	1,548.30
		Clerk's expenses (January-March inclusive)	116.87
		DALC – councillor training	36.00
		DALC – membership	113.05
		Luppitt Village Hall	40.00

6.3 Internal Auditor

An internal auditor has been appointed.

6.4 Online Banking

The clerk is still trying to activate the security token to enable online banking to be used. Call wait times are in excess of 60 minutes. The clerk has written to the Co-Operative Bank to point out that they did not have the correct signatories in their records. They have now amended their records but Cllr Ryder has to complete application forms again as the original ones have been mislaid by the bank.

6.5 Correspondence

- An invitation from Blackdown Hills Parish Network was noted.
- A letter of thanks has been received from British Heart Foundation for the donation of £50.00.
- Cllr Chubb's report from last month giving details of e-bikes provided at Honiton and Cranbrook railways stations was noted.

7.0 CHAIRMAN'S DISCRETION

- The clerk was asked to write to Nigel Hurst on behalf of the Parish Council to thank him for repairing the notice board at Beacon in his own time.
- A parishioner had contacted the clerk to say they believed that a farmer was burning plastic amongst other rubbish. It was not felt that this was the responsibility of the Parish Council. If anyone is concerned, they can approach the editors of the Luppitt Packet who may decide to mention it in a future issue if appropriate.

8.0 QUESTIONS FROM THE PUBLIC

There were no questions and the meeting closed at 9.10 pm.

Dates for next meetings to be held in Luppitt Village Hall:

Tuesday, 3 May 2022 – Annual Parish Meeting at 7 pm

Tuesday, 3 May 2022 – Annual General Meeting of the Parish Council at 8 pm

Tuesday, 7 June 2022

Signed:

Date:

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