

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall  
on Tuesday, 11 January 2022 at 8 pm**

**Present:** Cllrs John Thorne (Chair), Michele Turner (Vice-Chair), Paul Prettejohn, Brian Pulman, Martin Summers, Andrew Tucker, Roger Hicks (Chair of Neighbourhood Plan Steering Group)

**In attendance:** Rosalind Buxton (Parish Clerk)

**Apologies:** Cllrs Beth Hooper, Christine Ryder, David Key and Colin Brown (EDDC), Iain Chubb (DCC)

**1.1 Receive apologies for absence**

Apologies were received as above. Cllr Thorne opened the meeting by wishing all those present a happy new year and thanked Cllr Turner for chairing the last three meetings in his absence.

**1.2 Minutes of previous meeting**

The Minutes of the meeting held on Tuesday, 7 December 2021, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Turner and seconded by Cllr Tucker).

**1.3 Declaration of Interest**

There were no declarations of interest.

**2.0 PLANNING**

**2.1 Applications (for comment, support or objection)**

**2.1.1 21/2977/FUL – Woodhayes Cottage, Shaugh Lane, Luppitt, EX14 4TP –** widening of existing carport and conversion of log store into a studio/workshop

The Parish Council has no objection to this planning application.

**2.1.2 21/2888/FUL – Higher Moorlands, Luppitt, EX14 4SY**

Amended plans for this planning application have been submitted. The Parish Council's concerns still stand.

**2.2 Decisions**

None.

**2.3 Neighbourhood Plan**

Roger Hicks updated the Parish Council on the progress made with the Neighbourhood Plan. Roger has submitted the Consultation and Basic Conditions Statements to Angela King at EDDC. The Consultation Statement demonstrates to the Inspector the level of consultation that has taken place throughout the process. Angela King has described Luppitt's level of consultation as exemplary. The Basic Conditions Statement demonstrates how Luppitt's Neighbourhood Plan complies with Government and EDDC Planning policy. Roger is hopeful that any amendments can be completed by the end of this month. EDDC will then implement Regulation 16 stage.

Cllr Turner undertook to upload all relevant documents to the Neighbourhood Plan website. It was agreed that publicity leading up to the referendum is essential and Roger will liaise with Cllr Ryder over this. Roger will put an update in the Luppitt Packet.

Cllr Thorne had raised with Roger the question of a Housing Needs Survey. Roger would prefer this to be actioned after the referendum.

**3.0 HIGHWAYS AND TRAFFIC**

**3.1 Parish Highways programme -** update on Items to Report as follows:

Item Reported	Action/Reference	Comments/Progress
Ringborough Cross to Coombeshead 4 or 5 potholes and subsidence both sides of the road	Clerk has reported	Completed

Ford Bridge to Shaugh – on the left-hand side of the second bend coming from Ford Bridge, one side of the road has sunk	Clerk has reported	Cllr Thorne and the clerk will meet when the weather improves to take photographs using the What3words app.
Large pothole mid-way on the left-hand side between Overday and Gully Lane opposite barley field	Clerk has reported	
Pothole at the end of Gully Lane near Jack's House	Clerk to report	
Pothole approaching Greenlands from Pennythorne Cross	Clerk to report	

### 3.2 Parish Maintenance

#### 3.2.1 Lengthsman's Work

Cllr Tucker reported that he is working through the list of ditch clearing and drainage work and has completed 9½ tasks at a cost of £640.00. It was agreed that the clerk should apply to the Highways Maintenance Community Enhancement Fund for £2,000 towards the cost of the work (proposed by Cllr Summers, seconded by Cllr Pulman).

#### 3.2.1 Pothole Repair Kit

The clerk has ordered 2 pallets (104 tubs) of cold tar under the Road Warden Scheme. Cllr Tucker confirmed that delivery is due on 12 January. Cllr Tucker will start to repair the potholes identified by Cllr Pulman. It was agreed that Cllr Tucker should repair other potholes that might have appeared since Cllr Pulman compiled his list. If necessary, the clerk will see if further supplies of cold tar are available under the Road Warden Scheme.

#### 3.2.2 Free Trees Project

It was agreed that this will be a combined application between the Parish Council and Luppitt Commoners. The clerk will order 200 trees with extra items such as shelters, stakes, weed mats and pegs. Cllr Tucker suggested an area of approximately 3 acres where the new woodland can be planted. It was agreed that Cllr Tucker should clear the ground to make it ready for planting. It was suggested that volunteers in the parish may like to be involved in planting the trees. The clerk will follow up.

### 4.0 FOOTPATHS AND BRIDLEWAYS

#### 4.1 Annual Survey of Footpaths

The clerk is collecting information from the Footpath Wardens to send to Ros Davies at Devon County Council. Waymarker posts and equestrian latches had been requested a year ago but not yet received. The clerk will follow up.

### 5.0 ENVIRONMENT/COMMUNITY FACILITIES

#### 5.1 Community Policing Report

As the lambing season is starting, the Honiton Neighbourhood team are concentrating on awareness and prevention around livestock worrying and livestock road safety and will be patrolling the area and putting up signs on gate posts. Posters giving details of the countryside code and livestock road safety have been put on the Parish Council website [www.luppittparishcouncil.co.uk](http://www.luppittparishcouncil.co.uk).

The clerk will attend a Teams meeting on neighbourhood policing on 2 February.

#### 5.2 Airfield

Cllr Turner has had a constructive meeting with the owner of Dunkeswell airfield and passed on concerns of low flying aircraft. The owner pointed out that not all the aeroplanes involved came from Dunkeswell. However, he will do his best to address any complaints that Cllr Turner reports. Cllr Turner will put a notice in the Luppitt Packet and residents can contact her with any complaints which should be as detailed as possible.

#### 5.3 Playground Project

Grant money has now been received and the clerk confirmed that £23,274.77 is now held in the Parish Council accounts for the play area project. Cllr Summers passed on a further £210.00 fundraising money to be banked. Cllr Summers said the group are now in a position to decide on the equipment to be ordered and were considering dealing with a Devon firm which specialises in bespoke play areas.

## 6.0 FINANCE AND ADMINISTRATION

The following payments were authorised at the meeting. The clerk updated the figures as follows:

			£
6.1	<b>Receipts</b>	Via Crowdfunder site (includes grants from DCC and EDDC)	11,867.93
		National Lottery Grant	10,000.00
		Post Office receipt (village fundraising)	206.84
	<b>Account balances at last statement</b>	P3 balance	1,444.28
		Play Area Project	23,484.77
	<b>As per bank reconciliation end December</b>	Luppitt Parish Council	10,559.93
6.2	<b>Cheque payment for approval and signing</b>	<b>S137 Donations for 2021/22</b>	
		TRIP	55.00
		Citizens Advice Bureau	55.00
		Devon Air Ambulance	100.00
		Devon Freewheelers	100.00
		British Heart Foundation	50.00
		Clerk's remuneration (Oct-Dec)	1,548.30
		Clerk's expenses (Oct-Dec)	124.95
Luppitt Village Hall (hall hire)	70.00		

### 6.3 Approval of projected budget for 2022/23

The projected budget was approved.

### 6.4 Agree precept for 2022/23

It was agreed to keep the precept at £12,000 (proposed by Cllr Turner, seconded by Cllr Tucker with all in favour).

### 6.5 Online Banking

Cllrs Thorne and Pulman signed a letter to the Co-operative Bank authorising the clerk to speak on behalf of the Parish Council. A further application for online banking will be put forward. The clerk will forward details of the Unity Trust Bank to councillors for consideration.

### 6.6 Correspondence

- Cllr Turner agreed to complete the Blackdown Hills AONB Climate Action Survey.
- An email from a group called 20s Plenty for Devon was noted.

## 7.0 CHAIRMAN'S DISCRETION

- The clerk reported that the cost of Christmas celebrations organised for Luppitt children was £40.00 and the Village Hall Management Committee have kindly met that cost.
- A report from Cllr Chubb was noted.
- EDDC has recently reviewed the procedure for dealing with Code of Conduct complaints and the clerk has forwarded the new conditions, which came into effect from 1 January 2022, to Parish Councillors.
- The clerk will put a notice in the Luppitt Packet to see if any resident would like to carry out the internal audit.
- Highways stress that landowners must take responsibility for keeping ditches clear so that water from the land does not run over the road. The clerk will put a notice in the Luppitt Packet to remind landowners of their responsibility. Where there is an ongoing problem, letters will be sent to landowners reminding them of their responsibility.

## 8.0 QUESTIONS FROM THE PUBLIC

There were no questions and the meeting closed at 9.50 pm.

**Date for next meeting to be held in Luppitt Village Hall at 8 pm: Tuesday, 1 February 2022**

Signed:

Date:

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