

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall
on Tuesday, 3 August 2021 at 8 pm**

Present: Cllrs John Thorne (Chair), Brian Pulman, Christine Ryder, David Key (EDDC)

In attendance: Rosalind Buxton (Parish Clerk)

Apologies: Cllrs Michele Turner, Beth Hooper, Paul Prettejohn, Colin Brown (EDDC)
(received after the meeting – Cllrs Martin Summers and Andrew Tucker)

1.1 Receive apologies for absence

Apologies were received as above.

1.2 Minutes of previous meeting

The Minutes of the meeting held on Tuesday, 6 July 2021, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Pulman and seconded by Cllr Thorne).

1.3 Declaration of Interest

There were no declarations of interest.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

2.1.1 21/1866/FUL - Otter View Farm, Luppitt, EX14 4TP – erection of new general purpose agricultural building

The Parish Council has no objection to this planning application. Cllr Thorne will visit the site.

2.2 Decisions

None.

2.3 Neighbourhood Plan

The Parish Council had met on Thursday, 8 July, to discuss and agree amendments to the draft Plan that had arisen from consultation with parishioners and statutory bodies. Roger Hicks, Chair of the Steering Group, is working on the amendments and also three detailed documents that will accompany the draft Neighbourhood Plan.

2.3.1 Community Actions

It was agreed that the clerk would set up a Zoom meeting to discuss and agree procedures to be followed by the Parish Council when considering Community Actions in the future. Attendees will include Cllrs Thorne, Turner, Ryder and the clerk. The working group will then report back to the full Parish Council for agreement.

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme - update on Items to Report as follows:

Item Reported	Action/Reference	Comments/Progress
Loose kerbstones at Millrise	Cllr Key dealing with	Cllr Key has passed on the information re the kerbstones having been put in place but not having been fixed firmly.
Ringborough Cross to Coombeshead – 4 or 5 potholes and subsidence both sides of the road	Clerk to report	
Ford Bridge to Shaugh – on the left-hand side of the second bend coming from Ford Bridge, one side of the road has sunk	Cllr Thorne to take photos before reporting again	
Large pothole mid-way on the left-	Clerk to report	

Item Reported	Action/Reference	Comments/Progress
hand side between Overday and Gully Lane opposite barley field		
At triangle by Hartridge on edge of top road at Beacon – 2 potholes	New – clerk to report	
From Riggles to Jack's House – 1 pothole	New – clerk to report	
Barn Cross to Pit Hill – 3 potholes and lots of deterioration for 200 yds	New – clerk to report	

3.2 Parish Maintenance

The clerk will forward Cllr Pulman's list of potholes to Cllr Tucker for a quotation to carry out the work. The clerk is waiting to hear from Highways about the provision of tarmac to complete the work.

4.0 FOOTPATHS AND BRIDLEWAYS

4.1 Footpath Wardens' Reports

Nothing to report.

4.2 Work on Footpath 14

Ros Davies, Parish Paths Liaison Officer at Devon County Council, has suggested some dates in September for a meeting to discuss a possible diversion to avoid the boggy area on this footpath. The clerk will arrange.

5.0 ENVIRONMENT/COMMUNITY FACILITIES

5.1 Access to Broadband in the Village Hall

It was agreed that it would be an advantage to have a Broadband connection in the Village Hall. This would obviously be a decision for the Village Hall Management Committee and Cllr Ryder, as Parish Council representative, will raise the matter at the next Village Hall meeting.

5.2 The Queen's Platinum Jubilee Celebrations

The clerk had heard from the Entertainments Committee that they will be marking the occasion on Sunday, 5 June 2022, but had no plans for anything to coincide with the lighting of beacons at 9.15 pm on Thursday, 2 June 2022. A new piece of music has been composed called 'Diu Regnare' for individual pipers and pipe bands. The clerk will approach a resident who plays the bagpipes to see whether or not he would be willing to play before the lighting of the beacon.

The clerk passed on the Entertainments Committee's comments about Bonfire Night and, after discussion, it was agreed not to take the matter further.

5.3 Playground Initiative

The parishioner organising this initiative will make a presentation at the next Village Hall Management Committee meeting.

5.4 Play Area at Millrise

As reported in the April Minutes, the current Safety Certificate expires on 18 August 2021 and, because of the exorbitant cost to renew the certificate at this time of year (£236.00 plus VAT), it was agreed that the play area will be closed until a safety inspection can be carried out in March 2022 at the much reduced cost of £68.50 plus VAT. A notice will be posted at the play area to explain the position.

6.0 FINANCE AND ADMINISTRATION

The following payments were authorised at the meeting. The clerk updated the figures as follows:

6.1	Receipts	None	£
	Account balances at last statement	P3 balance	1,448.28
	As per bank reconciliation end July	Luppitt Parish Council	6,810.66

6.2	Cheque payment for approval and signing	No items	
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6.3 Quarterly check – internal financial control

Cllr Ryder has checked the cash book and reconciliation for the quarter ended June 2021 and confirmed that all is correct.

The clerk has purchased two bottles of wine for Gavin Brake as a token of appreciation for carrying out the audit.

6.4 External Audit

The clerk confirmed that the Notification of Public Rights has been publicly displayed and also posted on the website. The clerk confirmed that the Annual Governance and Accountability Return (AGAR) and associated papers have been forwarded to the external auditor

6.5 Correspondence

- The Parish Council has received comments regarding the storage of kegs at the brewery. The Parish Council appreciates that this situation is as a result of the effect the pandemic has had on the brewery trade. Cllr Thorne will write to the owners.
- A parishioner had written to the Parish Council to express concern at the close cutting of a hedge in the parish at the beginning of August. Whilst the Parish Council sympathises with the parishioner’s view, landowners are within their rights to cut hedges at any time if they are overhanging the road and causing a danger to road users. The Parish Council appreciated the point made by the parishioner that the hedge had been cut closer than necessary.
- Cllr Thorne has written to the landowner to request the removal of the dead tree between Blackenfields Lane and Corner Cottage.

7.0 CHAIRMAN’S DISCRETION

There were no items.

8.0 QUESTIONS FROM THE PUBLIC

There were no questions and the meeting closed at 9.40 pm.

Dates for next meetings to be held in Luppitt Village Hall at 8 pm:

- Tuesday, 7 September 2021**
- Tuesday, 5 October 2021**
- Tuesday, 2 November 2021**
- Tuesday, 7 December 2021**