

**Minutes of a meeting of Luppitt Parish Council held in the Village Hall  
on Tuesday, 7 September 2021 at 8 pm**

**Present:** Cllrs John Thorne (Chair), Michele Turner (Vice Chair), Paul Prettejohn, Brian Pulman, Christine Ryder, Martin Summers and Andrew Tucker

**In attendance:** Rosalind Buxton (Parish Clerk)

**Apologies:** Cllrs Beth Hooper, David Key and Colin Brown (EDDC), Iain Chubb (DCC and EDDC)

**1.1 Receive apologies for absence**

Apologies were received as above.

**1.2 Minutes of previous meeting**

The Minutes of the meeting held on Tuesday, 3 August 2021, were unanimously agreed and signed as a correct record of that meeting (proposed by Cllr Ryder and seconded by Cllr Pulman).

**1.3 Declaration of Interest**

There were no declarations of interest.

**2.0 PLANNING**

**2.1 Applications (for comment, support or objection)**

There were no applications.

**2.1.1 Whippens, Upottery, EX14 9QE** – the Enforcement Officer from EDDC has visited the site and established that the yurts are movable but planning permission will be needed for the permanent structures.

**2.2 Decisions**

**21/1584/FUL – Hartridge Monastery, Odle Cottage, Upottery, EX14 9QE** - approval

**2.3 Neighbourhood Plan**

The clerk read out an update email from Roger Hicks. Roger has completed the amendments and will liaise with Cllr Turner to update the Neighbourhood Plan website. Roger is starting work on the three supporting documents.

**2.3.1 Community Actions**

Cllrs Thorne, Turner and Ryder attended a Zoom meeting set up by the clerk to agree procedures that the Parish Council will follow when dealing with community actions in the future. Cllrs Turner and Ryder will liaise with the clerk to draw up guidelines and develop criteria to be used. This will be presented to the Parish Council at the October meeting.

**3.0 HIGHWAYS AND TRAFFIC**

**3.1 Parish Highways programme** - update on Items to Report as follows:

Item Reported	Action/Reference	Comments/Progress
Loose kerbstones at Millrise	Cllr Key dealing with	Completed
Ringborough Cross to Coombeshead – 4 or 5 potholes and subsidence both sides of the road	Clerk to report	No progress. Review at October meeting.
Ford Bridge to Shaugh – on the left-hand side of the second bend coming from Ford Bridge, one side of the road has sunk	Cllr Thorne to take photos before reporting again	
Large pothole mid-way on the left-hand side between Overday and Gully Lane opposite barley field		No progress. Review at October meeting.
At triangle by Hartridge on edge of top road at Beacon – 2 potholes		No progress. Review at October meeting.

Item Reported	Action/Reference	Comments/Progress
From Riggles to Jack's House – 1 pothole		No progress. Review at October meeting.
Barn Cross to Pit Hill – 3 potholes and lots of deterioration for 200 yds		Two potholes have been filled. Clerk will report remaining pothole again.

**3.2 Parish Maintenance**

The clerk has established that Highways will contribute towards the cost of filling in potholes. Cllr Tucker will provide a quotation for the work.

**4.0 FOOTPATHS AND BRIDLEWAYS**

**4.1 Footpath Wardens' Reports**

Nothing to report.

**4.2 Work on Footpath 14**

Ros Davies, Parish Paths Liaison Officer at Devon County Council, Richard Spurway, DCC Footpath Warden, Cllr Tucker and Gavin Brake will meet on site to discuss a possible diversion to avoid the boggy area on this footpath.

**4.3 Ramblers Project**

The clerk read out an extract from the DCC P3 newsletter giving details of a project being carried out by the Ramblers to identify lost paths throughout England and Wales.

**5.0 ENVIRONMENT/COMMUNITY FACILITIES**

**5.1 Communication from PCSO**

The clerk read out an email from PCSO Darren England. It was agreed to invite Darren England to a future meeting.

**5.2 The Queen's Platinum Jubilee Celebrations**

A parishioner had suggested to the clerk the possibility of the Parish Council purchasing a brazier to be used for beacon lighting on Hartridge. After discussion and consideration, it was decided not to follow this up. Cllr Tucker confirmed he is willing to continue constructing a bonfire when needed.

**5.3 Playground Initiative**

Cllr Summers brought the Parish Council up to date with developments. A presentation giving details of the planned play area was given to the Village Hall Management Committee who have agreed to allow part of the field behind the Village Hall to be used for the play area. A working party has been set up and a play park rep is visiting the site shortly to give some idea of equipment and prices. Cllr Summers said that it is possible that they will start off with a few pieces of equipment and add other items later. The parishioner concerned with the project is linking in to a crowd funding seminar run by EDDC and other fund raising ideas are being considered.

**6.0 FINANCE AND ADMINISTRATION**

The following payments were authorised at the meeting. The clerk updated the figures as follows:

<b>6.1</b>	<b>Receipts</b>	None	£
	<b>Account balances at last statement</b>	P3 balance	1,448.28
	<b>As per bank reconciliation end July</b>	Luppitt Parish Council	6,801.66
<b>6.2</b>	<b>Cheque payment for approval and signing</b>	PKF Littlejohn LLP	240.00

**6.3 External Audit**

The clerk confirmed that the external audit has been completed without any issues. All relevant papers have now been uploaded to the Parish Council website.

#### 6.4 Correspondence

- An email from Action for Children promoting local groups for ages 0-2 was noted.
- Cllr Turner undertook to complete EDDC's Public Toilet Review on behalf of the Parish Council.
- EDDC are running an awareness campaign to identify local green ambassadors. A name was put forward and Cllr Turner, as team leader on Climate Change in the Neighbourhood Plan, undertook to speak to the parishioner about this.
- Cllr Thorne had received a reply from the owners of Otter Brewery to his letter advising that 80% of the barrels stored during lockdown have been removed from the top field and the remainder will be removed over the coming couple of months as trade returns to normal. The owners of the brewery were grateful for parishioners' understanding during this difficult period.
- EDDC has started a consultation on the policy statement concerning the Gambling Act (2005) and the Licensing Act (2003) which will last until 24 October. The clerk will forward to the Village Hall Committee for information.

#### 7.0 CHAIRMAN'S DISCRETION

- It was agreed that the Enforcement Officer should visit a field to the north of Millrise to assess activity taking place at this location. There was a planning application in 2012 for the construction of an agricultural livestock storage barn and associated access. The Parish Council objected very strongly to this application and made the following comments in Minutes dated 3 April 2012:  
***The size of the barn is out of all proportion to the size of the holding. The proposed size of building is completely unnecessary for the planned use. Windows are inappropriate on an agricultural barn and give it the appearance of a domestic property.***
- Cllrs Turner and Ryder agreed to visit the airfield to speak to someone about low flying aircraft around Luppitt.
- The clerk reported that the notice board at Beacon is in need of some repair. Cllr Pulman will investigate.

#### 8.0 QUESTIONS FROM THE PUBLIC

There were no questions and the meeting closed at 9.26 pm.

**Dates for next meetings to be held in Luppitt Village Hall at 8 pm:**

**Tuesday, 5 October 2021**

**Tuesday, 2 November 2021**

**Tuesday, 7 December 2021**