

**Minutes of a virtual meeting of Luppitt Parish Council held on Tuesday, 5 January 2021 at 8 pm
(A virtual meeting was held to comply with Government restrictions on attending meetings that are currently in place in response to the Coronavirus emergency)**

- Present:** Cllrs John Thorne (Chairman), Beth Hooper, Paul Prettejohn, Brian Pulman, Christine Ryder, Andrew Tucker, Michele Turner, David Key (EDDC), Iain Chubb (DCC and EDDC), Rosalind Buxton (Parish Clerk) and one member of the public
- Apologies:** Cllr Colin Brown (EDDC)
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1.1 Receive apologies for absence

Cllr Thorne began the meeting by wishing everyone present a happy new year. Apologies were received as above.

1.2 Minutes of previous meeting

The Minutes of the meeting held on Tuesday, 1 December 2020, were unanimously agreed and signed* as a correct record of that meeting (proposed by Cllr Ryder, seconded by Cllr Turner).

1.3 Declaration of Interest

Cllr Turner declared an interest in item 2.1.1, planning application 20/2609/LBC and 20/2610/FUL, as she is the applicant.

2.0 PLANNING

2.1 Applications (for comment, support or objection)

2.1.1 20/2609/LBC and 20/2610/FUL – Mount Stephen Farm, Luppitt, Honiton, EX14 4SU – demolition of porch and wc; replacement with single storey extension to include entrance, wc and utility room; creation of doorway and replacement wall

Cllrs Thorne, Pulman, Ryder and the clerk had carried out a site visit. It was unanimously agreed that the Parish Council would support this application.

The meeting was then suspended to allow **Questions from the Public**

2.1.2 20/2651/FUL – Little Shelvin Farm, Luppitt, Honiton, EX14 4UF – construction of replacement porch and single storey side extension

Cllrs Thorne, Pulman, Ryder, Turner and the clerk had carried out a site visit. This application replaced an earlier planning application that had been approved by the Parish Council. The applicant answered several questions and explained that the size of the proposed building is considerably smaller than was first applied for. Cllr Thorne had some concerns about the amount of glass in the design and was assured that suitable non-reflective material will be used. There would be a pitched roof this time rather than a flat roof. Cllr Key could see no problem with the application. It was unanimously agreed to support the application.

The meeting then resumed.

2.1.3 20/2622/FUL and 20/2623/LBC – Stoneacre Farm, Luppitt, Honiton, EX14 4SU – construction of oak mullioned and glazed lean-to garden room/plant room extension and 20/2623/LBC – formation of a structural opening to link new oak mullioned and glazed lean-to garden room/plant room extension through the south gable wall of the farmhouse

The plans were shown online. It was unanimously agreed to support the application (proposed by Cllr Tucker, seconded by Cllr Prettejohn).

2.1.4 20/2738/VAR – Dolish Farmhouse, Luppitt, Honiton, EX14 4RT – variation of condition 2 of planning consent 19/2660/FUL

The clerk will send a link to the original planning application (19/2660/FUL) that the Parish Council approved at the February 2020 meeting so that Parish Councillors can consider the proposed variations.

2.1.5 Visit to the Buddhist Monastery at Hartridge

Cllrs Thorne, Pulman, Ryder, Turner and the clerk visited the Monastery at Hartridge. The Parish Council will await the planning application.

2.2 Decisions

None.

2.3 Neighbourhood Plan

The clerk had forwarded the amendments and final decisions, that the Parish Council had reached on the draft Plan, to Roger Hicks for his attention.

2.4 Interim Devon Carbon Plan

Cllr Turner has liaised with Nigel Hurst and has registered for a Zoom meeting to discuss a carbon footprint tool that is suitable for use at parish level.

2.4.1 Blackdown Hills Parish Network

After discussion, it was agreed not to join at the moment but the decision will be kept under review.

3.0 HIGHWAYS AND TRAFFIC

3.1 Parish Highways programme – update on Items to Report

LOCATION	REFERENCE	COMMENT/PROGRESS
Loose kerbstones	W201329836/7/8/9	Cllr Key had no further progress to report but hopes to update next month. Cllr Tucker said that the kerbstones are in a dangerous state.
Several potholes at the lower part of School Lane towards Ringborough Cross	W201329841	Discussion as comment has come back that potholes could not be found. Perhaps potholes do not meet criteria so Cllr Thorne will investigate.
Potholes between Higher Wick and Fortfield houses	W201357931	Assessed 28.10.20.
Ringborough Cross to Coombeshead – potholes and subsidence	W201322761	With contractor for repair. Discussed and reported to Neighbourhood Highways Officer.
Maple Cross to Pound Farm – severe edge of road deterioration both sides	W201329842	Cllr Tucker has submitted a quotation for the work.
Uxford Bridge to Stonehayes		Cllr Chubb had spoken to the NHO who reported that the job is booked in to be done before April. They are going to re-profile the road to collect the water from the field and get it back in the ditches. It is being done as part of the DFT funding.

3.2 Parish Maintenance

3.2.1 The Mill

Cllr Tucker has carried out work at The Mill. He will complete the work once the resident has provided an over-shoot to prevent water running down over the retaining wall of the property.

3.2.2 Lengthsman’s Duties

The clerk will apply to the Highways Maintenance Community Enhancement Fund for funding towards drainage and gutter clearance throughout the parish.

3.2.3 Locality Funding

Cllr Chubb gave an indication of the level of funding he could provide from the Locality fund. The clerk will submit an application.

4.0 FOOTPATHS AND BRIDLEWAYS

- Bridlepath 25 – 2 equestrian latches requested. The clerk will speak to Ros Davies at DCC. At the third gate, there is a stony river and footpath warden is asking whether a surface with drainage pipe under could be installed here. Cllr Tucker will investigate when he is next in the area.
- Footpath 14 – poor signage. Clerk will apply to Ros Davies for 6 waymarker posts and Cllr Tucker will deal with this.
- Cllr Tucker reported that the boggy area at Footpath 14 has extended and perhaps a different solution is needed. The area is an SSSI which prevents any digging from taking place. The clerk will speak to Ros Davies about the possibility of re-routing the footpath to take it away from the boggy area.

5.0 ENVIRONMENT/COMMUNITY FACILITIES

5.1 Millrise

Cllr Key will find out about the situation regarding heating in the older houses at Millrise and will report back.

6.0 FINANCE AND ADMINISTRATION

The clerk updated the figures as follows:

6.1	Receipts	None	£
	Account balances at last statement	P3 balance	1,558.28
		Neighbourhood Plan Grant (balance)	220.38
		Luppitt Parish Council	10,738.40
6.2	Cheque payment for approval and signing	Zoom (by card)	14.39
		R Hicks – NP expenses	123.13
		Luppitt Village Hall (children's Christmas celebrations)	75.00
		S137 Donations for 2020/21	
		TRIP	55.00
		Citizens Advice Bureau	55.00
		Devon Air Ambulance	100.00
		Devon Freewheelers	100.00
		British Heart Foundation	50.00
		Clerk's remuneration (Oct-Dec)	1,548.30
		Clerk's expenses (Oct-Dec)	97.30

6.3 Approval of projected budget for 2021/22

The projected budget was approved. It was agreed that the clerk would not renew membership to the Society of Local Council Clerks.

6.4 Agree precept for 2021/22

It was agreed to set the precept at £12,000 (proposed by Cllr Pulman, seconded by Cllr Ryder).

6.5 Correspondence

An email from Neil Parish, MP, sending Christmas greetings was noted.

7.0 CHAIRMAN'S DISCRETION

There were no items.

8.0 QUESTIONS FROM THE PUBLIC

There were no questions and the meeting ended at 9.45 pm.

Date for next meeting to be held at 8 pm: Tuesday, 2 February 2021

***Minutes will be signed when Parish Council meetings resume.**