

LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF A MEETING OF THE LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP HELD ON WEDNESDAY, 30 MAY 2018 AT 7.30 PM IN LUPPITT VILLAGE HALL

Present: See attached attendance list

ITEM	ACTION
<p>1. Apologies</p> <p>Apologies were received from John Thorne, Tom Nancarrow, Christine Ryder, Danek Piechowiak, Steve Smith</p>	
<p>2. Minutes of previous meeting</p> <p>Before the Minutes of the last meeting of the Steering Group held on Wednesday, 2 May 2018 were accepted, Mark Hickman felt the wording of item 5 misrepresented his views. It was agreed to amend the wording of the second sentence and to add a third sentence to correct this. The wording has been amended to read <i>“Nigel Hurst said he had come along to learn more about the process of producing a plan and at this point was reserving his judgement on whether or not a Neighbourhood Plan was necessary for Luppitt. Mark Hickman said that he agreed with the principle of a Neighbourhood Plan for Luppitt, was keeping an open mind and wanted to learn more about the process.”</i> Gavin Brake proposed that, with this amendment, the Minutes of the last meeting held on Wednesday, 2 May 2018, should be accepted as a true record of that meeting. This was passed unanimously.</p>	
<p>3. Meeting Protocol</p> <p>Roger Hicks, as Chair, explained that, as the Steering Group is so large, it is necessary to have certain protocols in place so that meetings can be run smoothly to enable the best results to be achieved. Therefore, at each meeting the following will apply:</p> <ul style="list-style-type: none"> • not an open meeting; • all questions should be put through the Chair; • members should raise a hand if they wish to speak; • members should make points succinctly and so make the best use of the time available; • members must be polite and respectful of other members' views. <p>Roger explained that Michele Turner has offered to act as Facilitator at the meetings. The Facilitator's role is to ensure the smooth running of meetings and to capture queries and concerns expressed by each sub-group. She will also make sure that members comply with the protocols above.</p>	
<p>4. Chairman's Report</p> <p>Roger said the feedback from the last meeting was mostly positive but there were elements of the Neighbourhood Plan that had caused concern to some people. He felt it was important to outline the benefits that a Neighbourhood Plan could bring to Luppitt.</p> <p>Gavin then described the background to the decision being taken by the Parish Council in November 2013, together with 9 other Blackdown parishes, to apply for funding to employ a firm of consultants, Stuart Todd</p>	

LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP

ITEM	ACTION
<p>Associates, to lead the process of developing a Neighbourhood Plan for Luppitt. Four consultation events were held in 2014 and a survey was carried out. The answers given in that survey provided the basis for the direction that the Neighbourhood Plan would take.</p> <p>The Parish Council was not impressed with the work carried out by Stuart Todd Associates. A member of the Parish Council approached Roger who, after careful consideration, said he would be willing to work on producing the first draft of the Neighbourhood Plan.</p> <p>Roger then listed the advantages and disadvantages of a Neighbourhood Plan and Michele handed out a roadmap she had drawn up showing the steps to be followed in the process of completing the Plan.</p>	
<p>5. Membership, Appointments and Future Updates</p> <p>The following positions were considered important to ensure the smooth running of meetings and to maximise results of discussions:</p> <ul style="list-style-type: none"> • Facilitator – Michele Turner • Treasurer – Rosalind Buxton • Lead Consultation Co-ordinator – Christine Ryder • Jacki Street will liaise with Rosalind about taking on the role of Secretary • Co-opting of new members <p>Any new member volunteering to join a sub-group should email Rosalind at luppittclerk@yahoo.co.uk.</p>	New members
<p>6. Reports from sub-groups</p> <p>It was agreed that at each meeting a spokesperson from each sub-group will update the Steering Group on progress. To save duplication, sub-groups should liaise with Roger who will share research that he has carried out so far and information that he has gathered.</p> <p>Not all sub-groups had met but the format of reporting will start from the next meeting. It is important to keep the momentum going.</p> <p>Lizzie Wren and Nigel Goode volunteered to join Sara Gordon on the sub-group considering A Balanced Community.</p> <p>Concerns raised during discussions:</p> <ul style="list-style-type: none"> • alignment of 2014 survey with the consultation draft, eg new build/services; • friction between members having differing views – important to work together to make sure this does not happen; • risk of plan bringing in new facilities that will change the complexion of Luppitt. <p>Comments from sub-groups:</p> <ul style="list-style-type: none"> • A Balanced Community - some research needed to validate content. • Climate Change and Renewable Energy – research needed into renewable options. Roger said that up to £20,000 is available to research a project. Look at possibilities for a community project – village hall? Research building regulations for any projects. • Natural Environment – this group had not met but Vanessa Nancarrow 	Sub-group spokesperson

LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP

ITEM	ACTION
<p>handed out information she had produced and an article on Michael Gove's plan for more National Parks. She felt that Luppitt had the best environment and this would be threatened by the possibility of housing in different locations. She regarded the necessity of introducing more facilities, to enable Luppitt to be considered a sustainable village, to be a serious danger. There was some friction within this group and the members were encouraged to try to find a way forward. However, Vanessa reached the decision that she did not want to continue and said she was resigning from the Steering Group because she felt so strongly about the negative effect on the environment that she was sure would occur with the Neighbourhood Plan.</p> <ul style="list-style-type: none"> • Built and Historic Environment – there was a concern of overlapping and duplication with the local authority. There was no mention of recent development that has taken place. • New Development – many aspects of new development are very subjective so it is important to represent what is preferred and what is not wanted. AONB has produced a document called "What is a View?" 	
<p>7. Stakeholder and Parish Consultation</p> <p>Proposals to be discussed at the next meeting.</p> <p>8. Next Steps</p> <p>Meetings have been arranged as follows:</p> <p>Wednesday, 27 June 2018 Wednesday, 25 July 2018 Wednesday, 29 August 2018 Wednesday, 26 September 2018</p> <p>All meetings will be held in the Village Hall and will start at 7.30 pm. The spokesperson for each sub-group will give a report – 10 minutes max.</p> <p>Roger is planning to meet up with all the sub-groups before the next meeting to brief them and do his best to answer any questions that have arisen.</p>	
<p>9. Date of next meeting</p> <p>The next meeting will be held on Wednesday, 27 June 2018, at 7.30 pm in the Village Hall.</p> <p>The meeting closed at 9.40 pm.</p>	

LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP

LIST OF ATTENDEES:

Steve Berry
Gavin Brake
Rosalind Buxton
Adam Crabb
Nigel Goode
Sara Gordon
Mark and Sue Hickman
Roger Hicks
Vanessa Nancarrow
Danek Piechowiak
Pearl Pulman
Tracey Rosewell
Graham Russell
Jacki Street
Martin Summers
Barbara Thorne
Andrew Tucker
Sid Tucker
Lizzie Wren