

LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF A MEETING OF THE LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP HELD
ON WEDNESDAY, 29 MAY 2019, AT 7.30 PM IN LUPPITT VILLAGE HALL

Present:

Roger Hicks, Michele Turner, Christine Ryder, Steve Berry, Mary Hill, Mark Hickman, Tracey Rosewell, Rosalind Buxton

ITEM	ACTION
<p>1. Apologies</p> <p>Apologies were received from John Thorne, Claire Stevens, Graham Russell, Danek Piechowiak, Christine Ryder.</p>	
<p>2. Minutes of previous meeting</p> <p>It was agreed unanimously that the Minutes of the last meeting held on Wednesday, 1 May 2019, should be accepted as a true record of that meeting.</p>	
<p>3. Matters Arising</p> <p>All matters had been dealt with or would be mentioned during the meeting.</p>	
<p>4. Housing Needs Survey</p> <p>Mark had obtained more detailed information on the process involved and had produced a timetable from which it was clear that the Housing Needs Survey could not be sent out to residents before September. This would result in a considerable delay to completion of the Neighbourhood Plan which was what Roger had feared.</p> <p>At the Neighbourhood Plan committee meeting held on Friday, 24 May, it was agreed to take the additional information to the next Steering Group meeting so that members were aware of the impact on completion of the Plan that would result from a Housing Needs Survey being carried out now. Rosalind felt that the Parish Council should be made aware of the timetable and the delay it would cause. She also wanted to clarify with the Parish Council that the Parish Council was actually commissioning the Housing Needs Survey rather than just ratifying the Steering Group's decision on the Survey which was how it had been presented at the Parish Council meeting.</p> <p>Reference is made in the draft Neighbourhood Plan to a Housing Needs Survey being carried out at a later date. It would be one of the community actions. The residents had expressed through the questionnaire that affordable housing of some sort would be welcome and, to follow that through, 'need' must be established so a Housing Needs Survey will definitely be carried out at some time.</p> <p>Although Mark would have still preferred to continue with the Survey at this time, he also appreciated that the delay involved in completion of the Plan would be unacceptable. He suggested that Janice Alexander from EDDC should be invited to come to speak to the Parish Council and the Steering Group and this was thought to be a good idea.</p> <p>The following points were agreed as the outcome to the discussion.</p> <ul style="list-style-type: none"> • Everyone agreed that the first priority is completion of the Neighbourhood Plan and to keep the momentum going. 	<p>Rosalind</p>

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<ul style="list-style-type: none"> It was agreed to delay the start of the Housing Needs Survey, ideally until after the referendum, but also to invite Janice Alexander to speak to the Parish Council to explain the procedure. It was agreed to consider the practicality of starting the Survey before the referendum and to make it absolutely clear that the Survey is completely separate from the Neighbourhood Plan – there is no dependency. 	Mark
<p>5. Decisions on proposed amendments to the Neighbourhood Plan</p> <p>No further comments have been received from Steering Group members so Roger will start to incorporate the sub-groups' proposed amendments within the draft Plan.</p>	Roger
<p>6. Landscape Character Assessment</p> <ul style="list-style-type: none"> Roger will produce a statement for the website. He hopes that Fiona Fyfe's report can appear as Appendix 1 in the Plan. The meeting felt that the report should mention that there are no estates in the parish. Roger will raise with Fiona Fyfe. Michele and Mary are providing photographs. 	Roger Roger Michele and Mary
<p>7. Presentation by speakers at next Steering Group meeting on 26 June</p> <p>Roger confirmed that speakers from Blackdown Hills AONB, Devon Wildlife Trust and Blackdown Hills Farming and Woodland Group will give short presentations at the next Steering Group meeting. All members to think about questions to ask. Gavin Saunders of the Farming and Woodland Group would particularly like to encourage as many farmers as possible to attend the meeting. Tracey and Roger will spread the word.</p>	All members Tracey and Roger
<p>8. Website progress</p> <p>Michele is working on the website. She would like each of the sub-group team leaders to write a short piece outlining the progress so far and will email a reminder. There will be a photographic competition with the general theme of Luppitt. The winning entries will be in the Neighbourhood Plan and on the website.</p>	Michele
<p>9. Any other business</p> <ul style="list-style-type: none"> The grant process has been reopened so Rosalind will complete another application for funding to cover the cost of the Landscape Character Assessment, printing and other expenses. Tracey said that there will be an Open Farm on Sunday, 9 June and to let as many people as possible to know. <p>The meeting closed at 8.50 pm.</p>	Rosalind
<p>10. Date of next meeting</p> <p>The next meeting of the Steering Group will be Wednesday, 26 June, at 7.30 pm in the Village Hall.</p>	