

LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF A MEETING OF THE LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP HELD
ON WEDNESDAY, 29 AUGUST 2018, AT 7.30 PM IN LUPPITT VILLAGE HALL

Present:

Steve Berry, Gavin Brake, Pat Bussey, Rosalind Buxton, Sara Gordon, Nigel Goode, Roger Hicks, Mary Hill, Barry Hooper, Lucy Murray, Pearl Pulman, Tracey Rosewell, Christine Ryder, Lizzie Wren

ITEM	ACTION
<p>1. Apologies</p> <p>Apologies were received from Mark Hickman, Vanessa Nancarrow, Heather Plummer, Graham Russell, Steve Smith, Jacki Street, John and Barbara Thorne, Michele Turner</p>	
<p>2. Minutes of previous meeting</p> <p>It was agreed unanimously that the Minutes of the last meeting held on Wednesday, 25 July 2018, should be accepted as a true record of that meeting.</p>	
<p>3. Chairman's Report</p> <ul style="list-style-type: none"> • Roger said that this meeting would concentrate on reviewing the draft questionnaire as time is of the essence. The target was to have completed questionnaires back by the end of October. If this deadline is missed and with Christmas approaching, the whole process could be delayed until 2019. • Roger drew attention to recent changes made to the highest tier planning policy, the National Planning Policy Framework. The Government is putting a huge amount of pressure on local authorities for new housing. We need to be careful of "unintended consequences". If a needs survey concludes that Luppitt has a need for, say, 5 houses, Luppitt may be forced by EDDC to produce them. The difference is that previously a needs survey could have been ignored but the revised NPPF makes it less likely to ignore. 	
<p>4. LNP Website</p> <p>There was no report as Michele was away.</p>	
<p>5. Marketing the Questionnaire</p> <ul style="list-style-type: none"> • Roger said that the aim had been to canvass responses to the questionnaire from all residents aged 17 and over but this would probably not be possible. The electoral roll is confidential and cannot be used for this purpose. EDDC have supplied a list of properties in Luppitt parish but no details of the residents in those properties. Generally felt that as much as possible should be done to encourage young people (why not 16 and over rather than 17?) to complete a questionnaire. • General discussion on how to deliver and collect the questionnaire. According to the EDDC list, there are 181 properties in Luppitt parish. If 	

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<p>questionnaires were split up between members of the Steering Group, it would not be difficult to hand deliver and, possibly, collect. When delivering, residents could be asked how many copies they would like. This appealed to quite a few of the attendees but would have an impact on how many copies of the questionnaire would have to be printed.</p> <ul style="list-style-type: none"> • Not everyone was happy about collecting by hand as some residents may feel pressurised if they have chosen not to complete a questionnaire and there is also the vexed question of anonymity. • Christine produced a target timeline to ensure responses received by the end of October. There is a huge amount of work to do to achieve this. • Instead of one cash prize of £100 as offered in the 2014 questionnaire, Christine suggested a cash prize of £50 and two prizes of £25 each. • As part of heightening awareness of the questionnaire, Christine suggested a package of measures including erecting laminated posters throughout the parish. Mary Hill offered laminated pockets and a laminator. Rosalind also has a laminator. 	
<p>6. Draft Questionnaire Review</p> <ul style="list-style-type: none"> • It was still felt that the questionnaire is too long which may put people off completing it. Need to reduce the time needed to complete it. The optimum time for completion was suggested as 15 minutes. • As not all sub-groups had given their input this was awaited. • There was a lively discussion about the draft questions and the following are the main points that arose and will go forward for a further review of the draft questionnaire. • No alterations were suggested to the Covering Letter or Page 2. • Question 1: It was suggested that this should be reworded to 'What is your address'? but there was some debate as to whether or not we should ask (a) and (b) ie property name/number and postcode as it may be off-putting. • Questions 2 and 3 were generally considered to be acceptable. • Question 4: How long have you and your household lived in the parish – suggestion that 'Were you born in Luppitt?' should be added but what if people were born in Luppitt, moved away and then came back? It was felt that the option 31+ years would probably suffice or 'have you lived in the village all your life?' • Question 5: The Natural and Farmed Environments – Gavin said that the sub-group is trying to shorten the questions in this section. The text before Question 5 needs to be reduced. • The sub-group is working on incorporating Question 6 (Do you agree that our rural landscape should be maintained . . .) with Question 7 (How likely are you to support the diversification of farmland that does not negatively impact upon the natural environment or landscape?), and the new Question 7 with Question 8 (How likely are you to support the 	

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<p>following diversification in our parish provided there is no negative impact upon the natural environment or landscape?).</p> <ul style="list-style-type: none"> • Question 9: Do you agree that the Parish Council should be given additional planning powers to control and protect the rural landscape of Luppitt parish? – it was suggested that this question should be removed. • Questions 10, 11, 12a and 12b in the Employment section should be part of the Balanced Community. Suggested to re-design with table of options. • It was suggested that Question 13 should be replaced with original text 'Do you support some new development in the parish over the next 13 years?' • Question 14: add a sentence 'Does a member of your household have a need for low cost houses?' Tracey and members of her sub-group will discuss. Suggested that "Starter" should be re-worded "Low cost" and merge first three options into one. 'Low cost' should be defined. AOC houses should be added to the list of options and remove the column headed 'Quantity'. Question 15 was considered acceptable. • Design, Siting and Screening section should be re-named 'Design'. It was suggested that we should retain Questions 16 and 17 but remove Questions 18, 19 and 20 as duplication. • Questions 21, 22, and 23 in the Renewable Energy and Carbon Reduction section are to be considered by Sara's sub-group. • Retain Question 24. After discussion, it was agreed to retain Question 25. There was also some discussion about Question 26 and it was suggested that we should re-word as 'Should the community take steps to maintain the fabric of St Mary's Church?' Question 27 should be retained but relocated. • Questions 28 and 29 in the Village Facilities section should be carried forward from its current position and follow on after Question 12b and precede Question 13 in the Housing section. Merge Public Footpaths and Public Bridleways to one option and add Open Access Land as an option. • In Question 30 change the words 'WhatsApp' to 'text alert'. • Other matters affecting life in the parish of Luppitt – take out the first paragraph, but Questions 31, 32, and 33 were considered fine. 	
<p>7. Any other business</p> <p>There were no other matters for discussion.</p>	
<p>8. Date of next meeting</p> <p>The next meeting will be held on Wednesday, 26 September 2018, at 7.30 pm in the Village Hall. The meeting closed at 10 pm.</p>	