

Community Action Process

Introduction

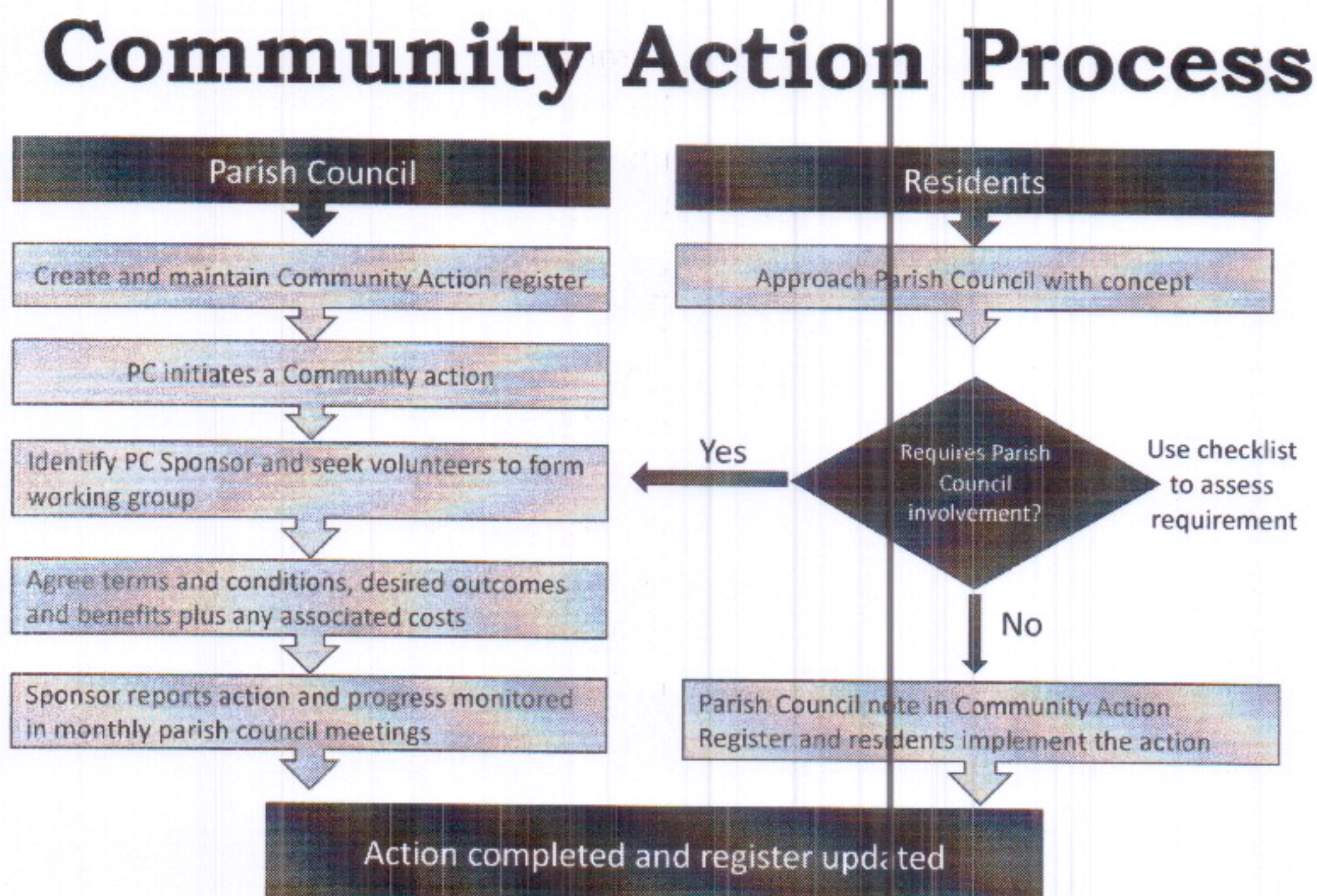
This document sets out the approach to be taken to manage and implement any Community Actions, either those set out in the Luppitt Neighbourhood Plan or new actions which arise over time which either the residents of Luppitt Parish or the Parish Council itself wish to implement.

Process

The Parish Council will establish a core Community Action Group which will contain a small number of volunteers from residents and a minimum of two Parish Councillors. This group will create and manage a register of Community Actions starting with those generated as part of the Luppitt Neighbourhood Plan plus those already underway. Their role will be:

- to conduct initial assessments of proposed actions
- set priorities regarding which order to address actions
- to decide whether specific actions will be taken forward with PC sponsorship or by a purely residential group.
- seek sponsors as required from the Parish Council and volunteers amongst residents to take the action forward
- to provide a status report to the Parish Council monthly meeting

The diagram below shows the process for Community Actions:



The following criteria will be used to assess whether the Parish Council should be involved in an individual Community Action.

	Criteria	Outcome
1	Are there potential legal or health and safety repercussions to the action?	If yes then must be PC sponsored
2	What is the impact on the general residential population?	If high impact then recommend PC sponsorship.
3	Are there potential insurance issues which PC would need to cover?	If insurance is required to be covered by PC then recommend PC sponsorship
4	Will PC need to support in terms of funding applications?	If PC is required to assist in grant applications then recommend PC sponsorship although this can be light touch depending on the actions being taken.

Review

This process will be reviewed in 6 months following the establishment of the core Community Action Group and any recommendations for change recorded. Thereafter this process should be reviewed annually.