

Bank reconciliation – pro forma

Name of smaller authority: LUPPITT PARISH COUNCIL

County area (local councils and parish meetings only): DEVON

Financial year ending 31 March 2020

Prepared by Rosalind Buxton, Parish Clerk and Responsible Financial Officer

Date 02/06/2020

| | | |
|--|----------|-----------------|
| Balance per bank statements as at 31 March 2020: | £ | £ |
| Co-Operative Bank | | 9,536.56 |
| | | <hr/> |
| Petty cash float (if applicable) – NO PETTY CASH FLOAT | | |
| Less: any un-presented cheques at 31 March 2020 | | |
| Cheque no 500560 | (50.00) | |
| | | <hr/> |
| | | (50.00) |
| Add: any un-banked cash at 31 March 2019 | | |
| | | <hr/> |
| Net balances as at 31 March 2020 (Box 8) | | <u>9,486.56</u> |

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

| | |
|--|-----------------|
| Opening Balance 1 April 2019 (Prior year Box 8) | 12,417.99 |
| Add: Receipts in the year | 18,710.28 |
| Less: Payments in the year | 21,641.71 |
| | <hr/> |
| Closing balance per cash book [receipts and payments book] as at 31 March 2020 (must equal net balances above – Box 8) | <u>9,486.56</u> |