

## Bank reconciliation – pro forma

Name of smaller authority: LUPPITT PARISH COUNCIL

County area (local councils and parish meetings only): DEVON

### Financial year ending 31 March 2018

Prepared by Rosalind Buxton, Parish Clerk and Responsible Financial Officer

Date 05/06/2018

Balance per bank statements as at 31 March 2018:	£	£
Co-Operative Bank		16401.79
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Petty cash float (if applicable) – NO PETTY CASH FLOAT		
Less: any unpresented cheques at 31 March 2018		
Cheque no		
500401	( 45.00)	
500442	(144.16)	
500443	(233.79)	
500444	( 12.80)	(435.75)
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Add: any un-banked cash at 31 March 2018		
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Net balances as at 31 March 2018 (Box 8)		15966.04

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

#### CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	11,898.24
Add: Receipts in the year	20544.51
Less: Payments in the year	16476.71
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	15966.04

(See [example](#) for guidance if required)