

LUPPITT NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF MEETING HELD ON THURSDAY, 20 NOVEMBER 2014 AT 7.30 PM IN LUPPITT VILLAGE HALL

Present: Gavin Brake, David Barlow, Kathy Crabb, Adam Crabb, Derek Hooper, Tom Nancarrow, Brian Pulman, Paul Prettejohn, Stephen Smith, John Thorne, Andrew Tucker, Paul Weston (Consultant), Rosalind Buxton (Clerk)

Apologies: Stephen Berry

ITEM	ACTION
<p>1. Apologies</p> <p>Apologies were received as above.</p>	
<p>2. Minutes of previous meeting</p> <p>Gavin Brake proposed that the Minutes of the meeting held on Thursday, 2 October 2014, be accepted as a true record of the meeting. This was seconded by David Barlow – all in favour.</p>	
<p>3. Results of consultation events and feedback from businesses</p> <p>Consultation events to present the Draft Aims and Objectives had been held on Thursday and Friday, 6 and 7 November. The Thursday event (held from 4 pm to 8 pm to enable people who were working to attend) attracted 12 people. The Friday event coincided with the Friday market and was attended by 24 people. The Draft Aims and Objectives were displayed on A3 laminated sheets and those attending were encouraged to give their comments. All the comments received were positive.</p> <p>Two responses had been received from businesses citing the slow speed of Broadband, poor road surfaces and the conversion of redundant farm buildings into affordable housing to encourage young people to stay in the area and be employed locally.</p>	
<p>4. First draft of plan</p> <p>Paul Weston explained the document structure and the procedure and layout of the Neighbourhood Plan. He will prepare a draft plan with a set of policies and will then send it for consideration. Rosalind can start to personalise the Neighbourhood Plan template. Gavin volunteered to work on Paul's draft and David agreed to assist.</p> <p>A start can be made on the consultation statement - a one-page summary of the events held.</p> <p>Gavin felt strongly that Rosalind should be paid at parish clerk rates for the extra work she is doing for the Neighbourhood Plan. This was supported by David and agreed by the meeting.</p>	<p>Rosalind</p> <p>Gavin/David</p> <p>Rosalind</p>

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<p>5. Overview of Sustainability Appraisal</p> <p>A Sustainability Appraisal, whereby all the objectives in the Neighbourhood Plan are measured against a set of criteria, will have to be carried out. There will be a workshop on 26 November at Colliton Barton Training Centre at 7.00 pm and Tom agreed to go along with John and Rosalind.</p> <p>In addition to the Sustainability Appraisal, EDDC must be asked whether Luppitt's Plan is subject to a Strategic Environmental Assessment (SEA). The consultants have provided a template and Paul advised that this should be completed for Luppitt and sent to EDDC sooner rather than later.</p>	Rosalind
<p>6. Next Steps</p> <p>It was agreed to meet in January to consider the draft plan so the next meeting will be Thursday, 15 January 2015.</p>	